

Public Document Pack

Peak District National Park Authority**Tel: 01629 816200**E-mail: customer.service@peakdistrict.gov.ukWeb: www.peakdistrict.gov.uk

Minicom: 01629 816319

Aldern House, Baslow Road, Bakewell, Derbyshire. DE45 1AE



Our Ref: A.1142/2108

Date: 27 June 2019



NOTICE OF MEETING

Meeting: **National Park Authority**Date: **Friday 5 July 2019**Time: **10.00 am**Venue: **The Board Room, Aldern House, Baslow Road, Bakewell**SARAH FOWLER
CHIEF EXECUTIVE

AGENDA

1. **Apologies for Absence**
2. **Election of Authority Chair & Deputy Chair (A.111/JS) (Pages 5 - 8)** 15 mins
3. **Urgent Business**
4. **Public Participation**
5. **Minutes of previous meeting of 24 May 2019 (Pages 9 - 16)**
6. **Members Declarations of Interest**

FOR INFORMATION

7. **Chair's Update**
8. **Chief Executive's Report (SF) (Pages 17 - 28)**
Appendix 1

FOR DECISION

9. **Report of the Governance Review Working Group (JS)** *(Pages 29 - 40)*
Appendix 1
Appendix 2
Appendix 3
10. **Report of the Member Appointment Process Panel - Appointment of Committee Chairs and Vice-Chairs, Annual Appointments to Committees, Sub-Committees, Panels and Advisory Groups, Member Representatives and Outside Bodies (A.111/JS)** *(Pages 41 - 56)* 45 mins
Appendix 1
11. **Calendar of Meetings** *(Pages 57 - 62)*
Appendix 1
Appendix 2

FOR DISCUSSION

12. **Outside Body and Conference Feedback Reports**
1. Land Managers Forum - 31/5/19. *(Pages 63 - 64)*
 2. Marketing Peak District and Derbyshire Sponsors Meeting - 1/11/18 *(Pages 65 - 66)*
 3. National Parks England (NPE) - 06/06/19 *(Pages 67 - 68)*

ITEMS TO NOTE

13. **Members' Attendance Annual Return (JS)** *(Pages 69 - 72)* 2 mins
Appendix 1
14. **Minutes of Standing Committees**
1. Planning Committee

To note the minutes of the meetings of Planning Committee held on 10 May 2019 <http://tiny.cc/peak2120> and 14 June 2019 <http://tiny.cc/peak2121>.
 2. Audit Resources and Performance Committee

To note the minutes of the meeting of the Audit Resources & Performance Committee held on 17 May 2019. <http://tiny.cc/peak2164>

Duration of Meeting

In the event of not completing its business within 3 hours of the start of the meeting, in accordance with the Authority's Standing Orders, the Authority will decide whether or not to continue the meeting. If the Authority decides not to continue the meeting it will be adjourned and the remaining business considered at the next scheduled meeting.

If the Authority has not completed its business by 1.00pm and decides to continue the meeting the Chair will exercise discretion to adjourn the meeting at a suitable point for a 30 minute lunch break after which the committee will re-convene.

ACCESS TO INFORMATION - LOCAL GOVERNMENT ACT 1972 (as amended)

Agendas and reports

Copies of the Agenda and Part A reports are available for members of the public before and during the meeting. These are also available on the website www.peakdistrict.gov.uk.

Background Papers

The Local Government Act 1972 requires that the Authority shall list any unpublished Background Papers necessarily used in the preparation of the Reports. The Background Papers referred to in each report, PART A, excluding those papers that contain Exempt or Confidential Information, PART B, can be inspected by appointment at the National Park Office, Bakewell. Contact Democratic Services on 01629 816200, ext 362/352. E-mail address: democraticservices@peakdistrict.gov.uk.

Public Participation and Other Representations from third parties

Anyone wishing to participate at the meeting under the Authority's Public Participation Scheme is required to give notice to the Director of Corporate Strategy and Development to be received not later than 12.00 noon on the Wednesday preceding the Friday meeting. The Scheme is available on the website www.peakdistrict.gov.uk or on request from Democratic Services 01629 816362, email address: democraticservices@peakdistrict.gov.uk.

Written Representations

Other written representations on items on the agenda, except those from formal consultees, will not be reported to the meeting if received after 12noon on the Wednesday preceding the Friday meeting.

Recording of Meetings

In accordance with the Local Audit and Accountability Act 2014 members of the public may record and report on our open meetings using sound, video, film, photograph or any other means this includes blogging or tweeting, posts on social media sites or publishing on video sharing sites. If you intend to record or report on one of our meetings you are asked to contact the Democratic and Legal Support Team in advance of the meeting so we can make sure it will not disrupt the meeting and is carried out in accordance with any published protocols and guidance.

The Authority uses an audio sound system to make it easier to hear public speakers and discussions during the meeting and to make a digital sound recording available after the meeting. From 3 February 2017 the recordings will be retained for three years after the date of the meeting.

General Information for Members of the Public Attending Meetings

Aldern House is situated on the A619 Bakewell to Baslow Road, the entrance to the drive is opposite the Ambulance Station. Car parking is available. Local Bus Services from Bakewell centre and from Chesterfield and Sheffield pick up and set down near Aldern House. Further information on Public transport from surrounding areas can be obtained from Traveline on 0871 200 2233 or on the Traveline website at www.travelineeastmidlands.co.uk.

Please note that there is no catering provision for members of the public during meal breaks. However, there are cafes, pubs and shops in Bakewell town centre, approximately 15 minutes walk away.

To: National Park Authority Members
Constituent Authorities
Secretary of State for the Environment
Natural England

2. ELECTION OF AUTHORITY CHAIR & DEPUTY CHAIR (A.111/JS)

1. Purpose of the report

To elect the Chair and Deputy Chair of the Authority.

Key Issues

- In accordance with the Authority decision to establish a Member Appointment Process Panel, the Panel invited all Members to indicate whether they wish to stand for appointment to the role of Chair and Deputy Chair of the Authority.
- The Panel has considered the responses received in the context of the agreed principles and attempted to informally resolve any issues identified.
- The Panel has received one expression of interest for the role of Chair of the Authority and two for the role of Deputy Chair.
- Further nominations may be received at the meeting.

2. Recommendations

1. To appoint a Member as Chair of the Authority until the Annual Meeting in 2020.
2. To appoint a Member as Deputy Chair of the Authority until the Annual Meeting in 2020.

How does this contribute to our policies and legal obligations?

3. Under The National Park Authorities (England) Order 1996 (“the 1996 Order”) the Authority is required to elect a Chair and Deputy Chair of the Authority at each Annual meeting. The term of office will be until the next Annual meeting in 2020.
4. Standing Order 1.4(1) states: “The Authority shall at its Annual Meeting elect a Chair and Deputy Chair who shall continue in office until immediately after the election of the Chair and Deputy Chair at the next Annual Meeting unless they resign their respective office, or resign their membership of the Authority.”

Background Information

5. The Authority’s Standing Orders no longer state that the elections of the Authority Chair and Deputy Chair shall normally be such that one of the offices shall be held by a Council Member and the other office held by a Secretary of State National or Parish Member.
6. As in previous years the Authority’s Member Appointments Process Panel has assisted with appointments to key positions at the Annual Meeting. This year Mr P Ancell, Cllr C Carr, Mr J Macrae and Cllr B Woods were appointed as members of the Panel. The Panel has considered the expressions of interest received and agreed that this year there was no need for the Panel to meet.
7. The purpose of the Panel is to:
 - invite, receive and consider expressions of interests from Members in the annual appointments
 - apply the agreed appointment principles to identify any issues that conflict with

the agreed principles

- contact relevant Members to discuss and resolve issues if possible
- compile a list of candidates for the appointments for consideration at the Annual meeting.

8. On behalf of the Panel all Members were contacted individually to ask if they intended to stand for appointment as Chair and Deputy Chair of the Authority. At the time of writing the report the Panel had received 1 expression of interest for the role of Chair of the Authority, (Cllr A McCloy) and 2 for the role of Deputy Chair of the Authority, (Cllr D Chapman and Cllr C Furness). The Panel has confirmed that the one expression of interest for the role of Chair of the Authority complies with the appointment principles agreed by the Authority; however before voting on the appointment the Authority will be asked if there are any further expressions of interest. If no further Members are nominated voting on the appointment can be by a show of hands.
9. For the role of Deputy Chair one of the expressions of interest (Cllr D Chapman) does not comply with the appointment principles as they have now completed four successive terms of office in this role. However as the principles are not binding the Authority may if it wishes, make appointments contrary to the principles. The appointment of the other candidate (Cllr C Furness) would meet the criteria set out in the appointment principles. If both of the candidates for the role of Deputy Chair are proposed and seconded a ballot will be held, however before voting on the appointment the Authority will be asked if there are any further expressions of interest.
10. The Authority's Standing Orders require that when more than one Member is standing for a Chair or Deputy position the voting must be carried out by ballot of all Members present at the meeting. If more than two persons are nominated and of the votes given there is not a clear majority in favour of one person, the name of the person having the least number of votes will be struck off the list until there is a majority of votes given in favour of one person. In the case of an equality of votes for two or more candidates the Chair shall have a second or casting vote.

Appointment Principles

11. The Panel has considered the expressions of interest and checked them against the following appointment principles:
 1. Democratic process remains essential.
 2. Any Member should continue to be eligible to stand for election for any post and all Members should continue to have the opportunity to vote for their preferred candidates.
 3. The chosen system should foster confidence, unity and trust within the Authority.
 4. All Members should be assumed to be equally committed to the objectives of the National Park, and to have a contribution to make across the full range of the Authority's work.
 5. All Members should be considered equally for all appointments but need to maintain the overall balance between different categories of members.
 6. Anyone holding office should be seen to act on behalf of all Members in the interests of the Authority, and not be allied with one particular group or interest.
 7. All appointments should be time limited with a stipulated maximum continuous

period of holding any one office to four continuous terms.

8. Responsibility of nominated Members to demonstrate to colleagues their interest and potential.
 9. Responsibility of nominated Members to show that they understand what will be required of them.
 10. That we should strive to achieve a similar balance across Member Representatives and outside body appointments if possible although it is recognised this may not always be achievable and the main aim is to appoint members who have demonstrated interest and potential.
 11. That newly appointed members will not be considered for Chair or Deputy/Vice Chair position in their first year of office.
12. The Panel also considered points 8 and 9 in the current principles above regarding the responsibility of nominated Members to demonstrate interest and potential and show that they understand what is required of them. With this in mind the Panel have agreed that candidates for the Chair and Deputy Chair positions be asked to supply a written statement of not more than 500 words in support of their expressions of interest which will be circulated in advance of the meeting (if received).

Proposals

13. It is proposed that the elections be made in accordance with the 1996 Order and Standing Orders taking into consideration the agreed appointment principles.

Are there any corporate implications members should be concerned about?

Financial:

14. Although a special responsibility allowance is paid to the Chair and Deputy Chair these costs are included in the 2019/20 budget so the appointments do not incur any additional cost to the Authority.

Risk Management:

15. There are no apparent risks. Members have the opportunity to seek appointments to all the available positions.

Sustainability:

16. None.

Equality:

17. None.

18. **Background papers (not previously published)**

None

19. **Appendices**

None

Report Author, Job Title and Publication Date

Jason Spencer, Democratic Services Manager, 27 June 2019
jason.spencer@peakdistrict.gov.uk

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Peak District National Park Authority
Tel: 01629 816200
 E-mail: customer.service@peakdistrict.gov.uk
 Web: www.peakdistrict.gov.uk
 Minicom: 01629 816319
 Aldern House, Baslow Road, Bakewell, Derbyshire. DE45 1AE



MINUTES

Meeting: **National Park Authority**

Date: Friday 24 May 2019 at 10.00 am

Venue: The Board Room, Aldern House, Baslow Road, Bakewell

Chair: Cllr A McCloy

Present: Cllr D Chapman, Cllr W Armitage, Cllr J Atkin, Mr J W Berresford, Cllr P Brady, Cllr M Chaplin, Cllr C Farrell, Cllr A R Favell, Cllr C Furness, Mr Z Hamid, Cllr Mrs G Heath, Mr R Helliwell, Cllr B Lewis, Cllr Mrs K Potter, Cllr Mrs L C Roberts, Mr K Smith, Cllr R Walker and Cllr B Woods

Apologies for absence: Mr P Ancell, Cllr D Birkinshaw, Cllr C Carr, Cllr A Hart, Cllr I Huddlestone, Mr J Macrae, Cllr C McLaren and Cllr J Perkins.

14/19 CHAIR'S ANNOUNCEMENTS

The Chair reported that Cllrs Laws, Howe and Walton had left the Authority following the recent elections, and that a Certificate of Appreciation would be sent to them, as a token of thanks. Cllr Macrae would remain as an Authority Member until such time Cheshire East Council had nominated a replacement, which would be after the Authority AGM in July.

The Chair also welcomed Cllr Farrell, High Peak Borough Council and Cllr Armitage, North East Derbyshire District Council to their first meeting of the Authority as new Members and to Cllr Huddlestone, High Peak Borough Council, who unfortunately couldn't attend the meeting today. Cllr Wharmby from Derbyshire County Council was also welcomed to the meeting as observer, as a replacement for Cllr Perkins following his resignation.

The Chair then presented Certificates of Appreciation to both Cllrs Favell and Roberts, and on behalf of the Authority thanked them both for their years of dedication, commitment and energy, and invited them both to say a few words as this was their last Authority Meeting.

The Chair informed Members that shortlisting had taken place for the 3 Secretary of State vacancies, and that 7 people would be interviewed in 3 weeks time and that the closing date for the Parish Nominations was the 28th May.

The Chair then went on to highlight the following meetings and events he had attended since the last Authority Meeting:

- Attended the 70th Anniversary of the 1949 Act, event held by the Campaign for National Parks at Losehill Hall
- Spoke at the Spirit of Kinder Event, marking the anniversary of the Kinder Mass Trespass
- Attended the opening of the Baslow Woodland Park
- Had a meeting with Derbyshire Police Rural Crime Team
- Attended the opening of Millers Dale Station
- Peak Park Parishes Forum Liaison Meeting

15/19 MINUTES OF PREVIOUS MEETING OF 15 MARCH 2019

The minutes of the last meeting of the Authority held on the 15 March 2019 were approved as a correct record.

16/19 URGENT ITEM - MILLERS DALE STATION GOODS SHED RESTORATION

Emma Stone, Head of Visitor Experience introduced the report which was to seek approval from Members to accept a grant offer of £321,169.63 from the RDPE to restore the goods shed at Millers Dale Station. The grant would cover the full costs of re-roofing and converting the goods shed into a interpretation space, in accordance with planning permission granted in December 2018.

Normally the grant, because of its value, would need Audit, Resource and Performance Committee approval to accept it, but because of the deadlines, the report has had to be brought before the Authority Meeting, to accept the offer of the funding, and to enter into any necessary contracts, as the Authority is looking to complete the works quite rapidly.

Members welcomed the report and thanked Emma on the tremendous piece of work.

The recommendation to approve the report was moved and seconded.

RESOLVED:

- **That the Authority grants approval to the Head of Visitor Experience Development to accept the grant offer of £321,169.63 and**
- **That authority to award contracts in connection with the proposed refurbishment be delegated to the Head of Visitor Experience Development in order to meet the agreed timescales and delivery.**

17/19 PUBLIC PARTICIPATION

One member of the public was present to make representations to the Authority under the Public Participation at Meetings Scheme.

18/19 MEMBERS DECLARATIONS OF INTEREST

Item 7

Cllr Potter declared a personal interest as a member of CPRE who were consulted on the National Park Management Plan.

Cllr Heath declared a personal interest as a member of CPRE who were consulted on the National Park Management Plan.

Cllr Brady declared a personal interest as a Parishes Forum Member

Item 9

Cllr Brady declared a personal interest as a Parishes Forum Member

19/19 MEMBER QUESTION

Under Standing order 1.20(2), Cllr Furness raised a question to Mr Hamid as Chair of Audit, Resources and Performance Committee (ARP).

“In view of the public controversy caused by the current advertisement of sale of minor properties, do you agree with me that an urgent review of minor properties disposals policy is now necessary?”.

Mr Hamid, Chair of Audit, Resources and Performance responded:-

“We have seven minor properties for sale and the tender submissions closed on the 17th May. This is the last tranche of minor property disposals approved by ARP in 2017. We have had 21 submissions from a mix of Parish Councils, local charity, private owners and companies, and each disposal as at least 2 bids. A cross departmental working group of officers is currently scoring the tender submissions, and these will go to Resource Management Meeting for a decision on the 17 June. As a learning organisation, and Chair of ARP, I do think that your point is valid and that it is about time that the Policy is reviewed”

20/19 NATIONAL PARK MANAGEMENT PLAN ANNUAL MONITORING REPORT 2018/19 (MM)

The Chair welcomed Dianne Jeffery, the Independent Chair of the National Park Management Plan Advisory Group to the meeting.

Matt Mardling the Senior Strategy Officer then introduced the covering report and explained to Members that The Environment Act requires the National Park Authorities to produce a Management Plan and update it every 5 years, so this report was to provide them with the monitoring information for the end of the first complete year of the new Management Plan, and identify those delivery areas that are either achieved, at risk of not being achieved and not achieved. Of the 26 delivery actions identified, 24 were achieved, 1 was at risk of not being achieved and 1 was action that was not achieved which related to monitoring of landscape which had proved challenging, but expected to be back on track by the end of the calendar year.

Following the workshop that was held to look at better events management, 5 additional actions will go into the Management Plan going forward, and they will be monitored by the Advisory Group.

Dianne Jeffrey then provided an update on the first year's delivery of the 2018-23 Peak District National Park Management Plan, and highlighted some of the difficult challenges facing the National Park.

She explained that the Advisory Group, which meets 3 times year, help to draw informed opinion and wide ranging interests to help steer and develop the combined work of partners to achieve the objectives. Good example of collaborative co-operative working of people working together with different interests towards same objectives. She then went onto give some examples of how they work.

- Preparing for a future climate – looking at which special qualities of the National Park are at greatest risk, through a climate change vulnerability assessment.
- Farming/land management
- Landscape Conservation
- National Park for everyone
- Encouraging enjoyment
- Supporting thriving and sustainable communities and economy

Members then discussed and made comments on the report and plan.

The Chair on behalf of Members thanked Dianne Jeffrey and the National Park Management Plan Advisory team for their hard work, and was pleased to note that the Annual Event in Autumn would be focussing on climate change.

The recommendation to approve the report subject to additional actions regarding events management was moved, seconded, put to the vote and carried.

RESOLVED:-

- 1. To approve the National Park Management Plan Annual Monitoring Report 2018/19.**
- 2. To note the addition of actions relating to events management as part of the Peak District National Park Management Plan 2018-23 delivery plan.**

21/19 PERFORMANCE REVIEW 2018/19 (A197/HW)

Holly Waterman, Senior Strategy Officer introduced the report.

Members were asked to consider a report on the Performance and Business Plan, which is published every year. It contains 2 main sections, the 1st looks at the Authority's Performance over the last 12 months, this is against the 3rd and final year of the Corporate Strategy 2016-2019 which has now finished, and the 2nd section contains our Corporate Risk Register for 2019/20, which is the first year of the new 2019/2024 Corporate Strategy. This had been discussed in detail at the last Audit, Resources and Performance Committee on the 17th May.

The Chair thanked Holly for her report and asked Members to note the High Risks in the report that were out of our control, 2 of which were dependant on external factors, and the uncertainty regarding Brexit, in particular the Moorlife 2020 European Funding for Moors for the Future work, and the impact on Farmers and Land Management in terms of drawing down of agri-environment payments and moving to the new ELMS system, both of which will be monitored very carefully.

Members welcomed the report and the Officer recommendation was moved and seconded, put to the vote and carried.

RESOLVED:-

- 1. To approve the performance review element of the Performance and Business Plan as described in the table at paragraph 9 and accompanying appendices.**
- 2. To approve the Corporate Risk Register for 2019/20.**
- 3. To delegate completion of details to the Chief Executive, to allow publication by the statutory deadline of the 30th June.**

Cllr Lewis joined the meeting at 11.15

The meeting was adjourned at 11.20 for a short break and reconvened at 11.30

22/19 ADOPTING THE DEVELOPMENT MANAGEMENT POLICIES DPD

The Head of Policy and Communities, Brian Taylor introduced the report, which was to report on the findings of the independent Inspector presiding over the Development Management Policies Development Plan Document (DMDPD), and proposed that the documents and associated Policies Map, be adopted by the National Park Authority. The report also proposed a programme of new Supplementary Planning Documents (SPD) and the revised programme for their delivery, together with a revised standard S106 agreement to allow for a "Mortgagee in Possession" clause.

In introducing the report, an amendment to recommendation 5 was made to remove the word "may" after the words "locally needed affordable homes"

The following spoke under the Public Participation at Meetings Scheme:

- Charlotte Gilbert on behalf of the Local Access Forum to urge Members to designate the Monsal Trail to a bridleway as the High Peak and Tissington Trail to give it extra protection and safe guard it for future generations.

Cllr Potter read out a statement regarding railways and multi user trails. Chair asked that she circulate the papers to any Members that would be interested in reading it.

Members welcomed the new clause regarding S106 agreements and thanked the team for their work. A copy of the plan to be made available to all Members as soon as possible.

The report recommendations were moved, seconded, voted on and carried.

RESOLVED:-

- 1. To adopt the Development Management Policies (DMDPD) and Policies Map to become part 2 of the adopted Local Plan for the National Park.**
- 2. To confirm that by adopting the DMDPD the 2001 saved Local Plan policies are replaced in their entirety.**

3. To note the current status of Supplementary Planning Documents (SPD) as set out in paragraph 15 and confirm that the 2003 Affordable Housing SPD will be replaced by the DM Policies DPD.
4. To confirm the revised programme for delivery of the Supplementary Planning Documents as set out in paragraph 17; and
5. To amend the standard S106 agreement for locally needed affordable homes to allow for the insertion of a “Mortgagee in Possession” clause, on terms to be agreed by the Head of Law in consultation with the Director of Conservation and Planning.

Cllr R Walker left the meeting at 11.55 during consideration of this item.

23/19 MEMBERSHIP OF THE APPOINTMENT PROCESS PANEL (JS)

The Democratic Services Manager, Jason Spencer introduced the report which was to confirm the membership of the Member Appointment Process Panel to oversee the process for making appointments to key positions at the Annual Meeting in July.

RESOLVED:-

1. To appoint Cllr Woods, Cllr Carr, Cllr Macrae and Mr Ancell as Members of the Appointment Process Panel.
2. To confirm that the Panel will look at expressions of interest in the context of appointment principles set out in paragraph 6.

Cllrs Heath and Atkin left the meeting at 12.15

24/19 REPORT OF THE GOVERNANCE REVIEW WORKING GROUP (JS)

The Chair in introducing the report thanked the Members and Officers that had participated in the review. Since it was established, the Working Group had met on a number of occasions in what has been a constructive and positive process.

The Members then considered each of the recommendations set out in Appendix 1 of the report.

Subject 1: The role and accountability of Members

That all Members should be encouraged to take an active interest in the entire National Park, not just to the specific area that is normally allocated to them. The map in Park Life linking Members to specific areas will be discontinued, but Member's photographs and contact details will remain.

The motion was voted and carried.

Subject 2: Committee Issues

That the existing template for meetings of the Authority be amended to help all Members engage in the work of the Authority, and that a new Park Management and Resources Committee be set up to replace the current Audit, Resources & Performance

Committee. Some Members felt that the word “Management” in the title wasn’t appropriate, so further discussion was needed with the Working Group and in consultation with the Chair of ARP, to come up with a new title.

The motion was voted and carried.

Subject 3: Officer Delegation Scheme

That delegations to Officers will be considered in more detail by the Working Group before bringing proposals to the Authority.

The motion was voted and carried.

Subject 4: Member Representatives

A meeting has been planned in June before the AGM to look at the stated purpose of Member Representatives and their briefs. The Working Group will be considering in more detail the Member Representative Roles before bringing proposals to the Authority.

The motion was voted and carried.

RESOLVED:-

- 1. To approve the recommendations of the Working Group.**

The meeting ended at 1.05 pm

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8. **CHIEF EXECUTIVE'S REPORT (SF)**

1. **Purpose of the report**

To up-date members of key issues since the previous Authority meeting

2. **Recommendations(s)**

1. **For members to note the report**

3. **Key Issues**

Land Managers Forum - 31 May 2019. This was an opportunity to hear from Defra on the tests and trials for the proposed new Environment Land Management System (ELMS). Defra are supporting each of the National Park Authorities to trial proposals for a new ELMS. Our trial is in the white peak, it will support our vision for a limestone landscape revitalised and has been developed by a sub group of the Land Managers Forum and White Peak Partnership. The trial will explore what it would take to properly reward and incentivise land managers to buffer and expand key habitat networks, landscape features and test a whole scheme approach for the delivery of public benefits.

Peak Park Summit – 13 June 2019. The Chief Executive and the Derbyshire Police and Crime Commissioner hosted a strategic meeting to tackle rural and wildlife crime across the National Park. The High Sherriff of Derbyshire attended and saw partnership working in action on engagement and enforcement. Other attendees included representatives from the Derbyshire Police Rural Crime Unit, South Yorkshire Police, National Farmers Union, Moorland Association and Trail Riders Federation. This strategic bi-annual summit will be supported operationally by a Fourshires Group, covering the four police forces across the National Park. We agreed to build on the Countryside Watch initiative of Derbyshire police to encourage codes of good conduct and reporting of illegal activity. A training session later in the year will improve partner understanding of heritage crime, wildlife crime, rural theft and damage and crime relating to motorised vehicles and raves.

Derbyshire Cultural Heritage and Tourism (CHAT) Board – 18 June 2019. Chatsworth House hosted the recent meeting of this Board, led by Derbyshire County Council and chaired by James Beresford. The CHAT Board aims to maximise the economic potential of Derbyshire's unique and distinctive cultural and environmental offer to ensure the county is an exceptional and *World Class Destination* for people to live, work, visit and invest. The Board set up a steering group to develop a Festival of Derbyshire in 2020/21; a celebration of Derbyshire and a number of landmark birthdays, including 20th anniversary of the Derwent Valley Mills World Heritage Site, 70th anniversary of the Peak District National Park and the 250th anniversary of Arkwright at Cromford

Hen Harriers breed for second year running in Peak District National Park. This successful breeding in the dark peak moorlands is heartening. We are working with partners, through the Peak District Birds of Prey Initiative, to create the conditions for the hen harrier and other birds of prey to thrive once again in the moorlands of the National Park. This success is from landowners, gamekeepers and conservationists working well together and is a model for all to follow. Hard work remains to give these young harriers the best start in life

Park Protector and Year of Green Action National Parks Award. Our nomination for the *Skills Builder project* has been short-listed for these Awards. Campaign for National Parks, who run the awards, will announce the winning projects at an awards ceremony in London on 10 July. Skills Builder is a pilot project funded by Big Lottery. A partnership between a rehabilitation company based in Nottingham (DLNR), the Peak District National Park Authority and Staffordshire Wildlife Trust, it recruits offenders on probation onto a 12-week training programme of conservation-related activities. We are not aware of any

participant being found to have re-offended since engaging with the project, 12 Level 1 Awards in Practical Skills have been gained, 11 Level 1 Awards in H&S have been gained and at least 12 countryside sites have been improved for public access and or biodiversity.

Peak District National Park Foundation. Following members approval this charity for the National Park was established earlier this year. With this year being the 70th anniversary of the Act of Parliament that led to the Peak District becoming the UK's first National Park, the Foundation want to keep the spirit of access and enjoyment of our National Park going into the future. They are hoping to raise £70,000 to mark this milestone to restore damaged moorland, look after important cultural heritage, help people access the National Park and protect at-risk species and their habitat. The Foundation has 7 Trustees, 3 appointed by the Authority, and its chair is Jen Lowthrop.

Single Car Parking Scheme for Peak District National Park Authority car parks. The new single, £40 annual permit for National Park Authority pay and display car parks is now in place. This updated permit gives everyone the opportunity to use any Pay & Display car park in the scheme – 18 of the 45 National Park Authority-owned car parks – for less than 80 pence per week. Blue badge holders will continue to park for free at all facilities. This new £40 annual permit rates among some of the lowest within the 15 UK National Parks, with the most expensive (the Lake District) currently costing around £500 per year. All Pay & Display fees will continue to be invested into National Park Authority land and projects in the areas surrounding the car parks involved in the scheme. Our remaining 27 car parks do not have charges.

Rural Development in the English National Parks. England's National Park Authorities have a long-standing ambition to support communities and drive sustainable economies from these rich cultural landscapes, integrating land management and rural and community development. A new paper from National Parks England signals a leading role National Parks can play in shaping land management and rural development whilst delivering the Government's objectives in the Industrial Strategy and the 25 Year Plan for the Environment. It sets out the vision and ambition for rural development in England's National Parks. Please see Appendix 1.

UK National Parks and Clif Bar launch the National Parks Protectors Fund. This new partnership is funding a series of major conservation projects across five of the National Parks in 2019, as well as supporting the environmental protection of the remaining ten parks. Clif Bar has a long history of supporting environmental projects in the USA and Canada, and this is the first time the company has lent its support in the UK. The 5 projects funded by Clif Bar in 2019 are:

- installation of a bug hotel bike rack in the Broads National Park;
- woodland protection in the New Forest National Park;
- anti-light pollution programme in Northumberland National Park;
- Paths Pollinators and People programme in Pembrokeshire Coast National Park;
- Operation Wildfire in the Peak District National Park which will train volunteers to support fire prevention and early detection, educate and provide advice and support on wildfire issues, and support Moorland restoration where fires have occurred.

4. Appendices

Appendix 1 - : Rural Development in the English National Parks: a proposal from the English National Park Authorities

Report Author, Job Title and Publication Date

Sarah Fowler, Chief Executive, 26 June 2019 sarah.fowler@peakdistrict.gov.uk

Rural Development in the English National Parks:

A Proposal from the English National Park Authorities

1. Introduction

1.1 Brexit and the Government's Industrial Strategy provide an opportunity to shape the future of rural development in the UK. In some of our most rural communities and our National Parks, rural development is inextricably linked with land management, as much of the economic activity of these areas is derived from the unique natural and cultural heritage assets of the place.

1.2 England's National Park Authorities have a long standing ambition to support communities and drive sustainable economies from these rich cultural landscapes, integrating land management and rural and community development.

1.3 The current designated landscapes review provides an opportunity to signal a leading role for National Parks in shaping land management and rural development whilst delivering the Government's objectives in the Industrial Strategy and the 25 Year Plan for the Environment.

1.4 This paper sets out the vision and ambition for rural development in England's National Parks. This is an integrated vision which should be read alongside our ambition for agriculture and forestry as set out in our 'Farming in the English National Parks' paper.

2. Our ambition

2.1 The precious and distinctive landscapes of our English National Parks have always been living working places. They have been created by centuries of economic activity amongst their communities, from farming and forestry, food and drink, mining and quarrying, many types of local manufacturing and, increasingly, businesses which support their many visitors. The future landscapes of National Parks will likewise be shaped – for better or worse - by the interaction between nature, communities and businesses. England's National Parks are by their very nature "cultural landscapes".

2.2 Our vision is of world class landscapes which form the basis for sustainable economic activity, which in turn supports and enhances the rich natural and cultural environment, and thereby thriving communities. Whilst the size of the economy in these rural areas will always be smaller than that of urban areas, their authenticity and distinctiveness, borne from strong, recognised identities, is their unique selling point – there is only one Broads or Lake District in the world - and an economy which is rooted in and driven out of their special qualities is likely to be more resilient in a rapidly changing and uncertain global marketplace post Brexit.

2.3 A National Park centred rural development approach, rooted in place, complements and counterbalances the more traditional urban and sector focused approach to economic development. This National Park ambition is part of a wider national policy debate about rural development - where local place-based delivery within a wider rural development framework is

emerging as a key approach to achieving rural growth and productivity. By working in this way National Parks have the potential, by sharing good practice and linking to delivery beyond our boundaries, to be Rural Enterprise Hubs and a catalyst for wider rural-focused growth across sub-regions

3. The nature of National Park economies

3.1 It is difficult to create a detailed analysis of the economy of National Parks in comparison with wider rural England, partly because many of the datasets available are not cut to the boundaries of designated landscapes. Arguably the most thorough, though now dated, was the 2013 report [*Valuing England's National Parks*](#).

3.2 The 2013 report found that economic activity rates were in line with national figures on average, but with self-employment rates higher in NPs. There was a high concentration of small and micro businesses, with more concentrated in 'agriculture, forestry and fishing', but also 'accommodation and food services' and, in some NPs, 'professional, scientific and technical services'. Tourism was important and was estimated to contribute one third of total employment in some NPs. Significant variation was found between different NPs. There was some evidence of the positive impact Protected Landscapes had on the areas around them in terms of employment and expenditure (the 'halo' effect). For example, in Northumberland and the Yorkshire Dales, it was estimated that the NPs support nearly three times as many jobs in the surrounding areas than in the NPs themselves.

3.3 The Executive Summary of *Valuing England's National Parks* stated *"The evidence demonstrates that, while they account for only a small proportion of the overall regional and national economy, protected landscapes support substantial levels of economic activity, and perform relatively well against key economic indicators such as rates of employment and self-employment"* and that *"The economic significance of protected landscape areas can be expected to outweigh the direct contribution they make to the economy, because of the important role that they play in sustaining the natural capital on which wider sub-regional and regional economies depend"*.

3.4 The data used for *Valuing England's National Parks* was updated in August 2017 [*updated 2017 numbers*](#). This update used three different methodologies to derive a figure for the overall GVA within National Parks. The first estimated the GVA generated per £1 of output across different sectors, and applied this to the estimated turnover for those sectors in the National Parks. The second used data from the UK National Accounts to estimate productivity (in terms of GVA per worker) across different sectors and applied this to the estimated employment in those sectors in the National Parks. The third used relevant county-level productivity ratios, which were multiplied by the local level of employment in each National Park. All three methods have shortcomings and are likely to be either under or overestimates, and the consultants therefore state in their conclusions:

"It is therefore most appropriate to consider the GVA estimates as a range. The data suggest that GVA in the English National Parks is likely to be between £5.5 billion and £8.7 billion per annum. This suggests that the English National Park economies represent between 0.4% and 0.6% of all GVA generated in England in 2016.

The earlier report “Valuing England’s National Parks” (Cumulus and ICF GHK, 2013)¹ estimated GVA at between £4.1 and £6.3 billion. These new estimates represent an increase in estimated GVA of between 33% and 38% in nominal terms between 2012 and 2016. These increases reflect growth in employment and business turnover in the national parks over that period, as well as growth in productivity at national level.

3.5 Even more current is the latest *Inter-Departmental Business register (2018)*. This shows that:

- Job growth in National Parks significantly outstripped the UK average of 0.5%
- Over 5,000 jobs were added across National Parks from 2017 – 2018
- Businesses, jobs, and turnover in National Parks all increased from 2017
- From 2017 – 2018 almost £1 million additional turnover was generated in National Parks
- Turnover in National Parks roughly equates to the GVA of a city the size of Leicester

3.6 Though all these reports give a partial view based on proxy data, the picture painted of the economies of National Parks is likely to be broadly accurate. Although the businesses involved are often small or micro enterprises, their capacity for growth and increased productivity may equal or exceed those in urban areas, and return on investment is therefore both attractive and meaningful. In addition, the Halo effect means that areas around National Parks are likely to benefit from their higher national profile as places to visit as these areas may supply many of the services which cannot be supplied within the Park. It is therefore argued that National Parks have an important role to play in future prosperity well above and beyond the size of their economies; a prosperity rooted in distinctive natural assets from which a trail of benefits can be delivered long into the future.

4. Our track record – place shaping and partnership

4.1 The ambition set out in this paper builds upon a strong track record by National Park Authorities (see also case studies which are summarised in boxes):

4.2 *Rural Development is in our DNA*. The legislative framework for National Parks in England starts with its two Statutory Purposes. A thriving rural economy is a necessary (though not sufficient) mechanism for sustaining their landscapes and special qualities. This is why Parliament also places a Duty upon NPAs to seek to foster the economic and social wellbeing of our communities in pursuit of those purposes. As the case studies throughout this paper illustrate, NPAs have a long pedigree in encouraging rural enterprise and championing their businesses, for example through the delivery of LEADER programmes, skills and training initiatives, enterprise hubs and local product branding. We have built up a long term understanding of the place, its economy, the focus of change, we are trusted partners who have a track record of delivery and we live with the results of our actions.

From 2002 to 2009 the Peak District New Environmental Economy (NEE) programme brought together multiple sources of funding into one programme of support which included: -

A simple grant scheme for business development;

One to one support for the development of the business ideas and grant application

Special projects e.g. Peak District Environmental Quality Mark, Dairy Wagon, Great Peak District Fair, Farmers Markets – all of which continued beyond the life of the programme.

For more detail: contact the Peak District National Park Authority.

4.3 We are natural convenors. NPAs themselves own less than 1% of the assets within National Parks, so National Park management plans are partnership-led, integrated, place-based strategies

The [South Downs Food and Drink Portal](#) was created in 2015 to promote South Downs regional produce and create a brand for quality local food and drink. The portal was created and run by Natural Partnerships CIC and was funded by the SDNPA and The Southern Cooperative. It promotes over 250 producers and outlets in the National Park, using a coordinated approach for mutual economic benefit. Benefits include:

- supporting the sustainability of farming through the promotion of local produce;
- encouraging sustainable tourism through promoting distinctive food and drink experiences; and
- educating visitors, residents and businesses about where food comes from and how it supports the management of the landscape.

which bring together environmental, social and economic issues. They are created and delivered by public, private and third sector bodies working to common visions and outcomes. These management plans are led by partnerships with a network behind them which includes land managers, businesses, statutory agencies, water companies, charities and social enterprises. They thereby provide an existing mechanism through which to drive a more ambitious rural-focused growth model which is essential to deliver the statutory purposes of National Parks and engages all partners.

4.4 We are place shapers. As planning authorities, all NPAs are required to set the policy framework and the development management regime within which communities and rural enterprises can operate. We

take a long term view and deliver sustainably and in a balanced way, ensuring that high quality, appropriate development, including affordable housing and rural enterprise, can flourish.

4.5 We are positive and pro-active planning authorities, demonstrating real innovation in areas of development constraint. We are also locally led: by virtue of our governance model, all NPAs have strong links to their overlapping Local Authorities and to their Parishes. The NPE publication [Enhancing our National Treasures](#) gives a range of examples

4.6 We can make the connections: by bringing together environment, social and economic players, and by working across our boundaries (for example NPAs have well established networks with local councils, LEPS, LNPs, businesses, community development organisations and universities and other

The **New Forest Marque** group champions food, drink and craft producers and the hospitality, retail and wholesale businesses who offer local produce to their customers. The aim is to support and promote local business, enhance and strengthen local rural economy and to help preserve rural and traditional practices, and to raise awareness of the availability of the wide variety of New Forest Marque produce.

For more detail: contact the New Forest National Park Authority.

The Greater Dartmoor Local Enterprise Action Fund (GD LEAF) programme delivers RDPE LAG programme for Dartmoor and its hinterland. The current £1,922,700 (approx. £1,627,500) programme runs for 6 years from 2015 to 2020. Three local authorities contribute annually alongside the DNPA which also supports the programme through Officer-time.

By June 2018, LEAF had committed nearly £1,600,000 and supported the creation of 98 Full Time Equivalent (FTE) jobs. It is currently achieving an intervention rate of 41% (grant as percentage of total project costs) and cost per job created of £16.k.

For more detail: contact the Dartmoor National Park Authority.

research institutions). As National Park Authorities we work closely with people who are firmly connected to these places, tapping into local social capital to help sustain local communities whilst delivering important benefits to the nation.

4.7 National Parks are already well connected to existing economic development, infrastructure development and enterprise support initiatives operating at national, regional and sub regional levels. NPAs can help ensure future rural development initiatives work seamlessly

with these, but more importantly, influence future economic development so that directly or indirectly, it helps deliver the Statutory Purposes.

Places and rural policy in transition

4.7 There has been extensive analysis of the challenges and opportunities facing rural areas. Whilst there are common themes between National Parks, AONBs and other parts of rural England, some of the trends (for example, on affordable housing or broadband provision) may be more extreme in our National Parks.

4.8 As with other rural areas, National Park economies have relied upon a suite of policies and (largely EU) funding mechanisms including Pillar 1 and 2 CAP payments, LEADER, ERDF, EAFRD etc. As is well documented, whilst these have provided a boost to areas that might otherwise be at a disadvantage, the lack of overall coherence and the administrative burden attached to them has prevented many National Park enterprises from benefitting. The stop start nature of these programmes and the lack of a consistent, longer term integrated vision has greatly limited their ongoing impact. By virtue of on the ground capacity and continuity of approach, NPAs have the potential to add value to future programmes which will replace these.

5.3 At national level there are growing calls for a fresh approach to rural development. In its 2019 report [*It's Time for a Rural Strategy*](#), the Rural Services Network (RSN) states: *"It is time for a Rural Strategy which raises rural opportunities and challenges up the political agenda: which is forward looking and ambitious, recognising the contribution that rural areas make and those they could make to the wellbeing and prosperity of the nation as a whole. The RSN considers there is now a compelling case for such an approach. Years of public sector austerity have left significant challenges for service delivery in rural areas, which must be addressed. There is an urgent need to define a new settlement for rural areas, replacing the current model based heavily on European Union policies and funding streams. ..."*

5.4 In April 2019, The House of Lords Select Committee on the Rural Economy published its [*report*](#). Its Chair, Lord Foster, said: *"Rural communities and the economies in them have been ignored and underrated for too long. We must act now to reverse this trend, but we can no longer allow the clear inequalities between the urban and rural to continue unchecked. A rural strategy would address challenges and realise potential in struggling and under-performing areas, and allow vibrant and thriving areas to develop further. Doing nothing is not an option."*

5.5 The HoL report then sets out a range of recommendations across different policy areas to tackle the challenges facing the rural economy, namely: rural strategy, rural delivery and place-based approaches, digital connectivity, housing and planning, skills and business support and local service delivery. Where National Parks exist, NPAs have already demonstrated that they are or have the potential to add value on all of these issues.

5.6 In an internal discussion paper, titled *The future of rural development policy post 2020*, the CLA, NFU, ACRE and a number of Local Economic Partnerships (LEPs) stated *"It is widely recognised that Brexit and the Government's Industrial Strategy will fundamentally change the shape of rural development. With this change there will also be opportunities to reassess the current relationships between central and local government as well as the funding mechanisms, how they are directed and how they are delivered. We believe that a newly focused and targeted rural development policy can meet the Government's twin objectives of economic growth and increased productivity and aid the promotion of private investment. Maintaining the status quo following Brexit and failing to take into account the flaws in the present structures, simply exacerbate the challenges facing rural businesses without tackling and resolving the outstanding issues"*.

5.7 The paper concludes with a number of recommendations. These include at national level the need for a rural development framework and ring-fencing of part of the UK Shared Prosperity Fund. Locally, it is proposed that LEPs should take the lead by establishing rural boards. Again, where National Parks exist NPAs are ideally placed to work in partnership with LEPs to establish these rural boards.

The English National Park Experience Collection

nine of England's ten National Parks have worked together, and with local businesses, to curate for the first time a collection of experiences that tell the story of our landscapes and their people. The English National Park Experience Collection offers the most outstanding visitor experiences in our most exceptional landscapes. All of these experiences are new for 2019. Supported by Visit England's Discover England Fund a small central team, working with the National Park Authorities, have supported 140 business with 1:1 business support and have enabled the creation of new 75 bookable experiences by these businesses, with 82 quality accommodation providers. We are now taking this collection to the travel trade to contract the experiences with the Australian, German and US markets. Our aim is for this work to inspire the travel trade and businesses to do more business in our National Parks. We also hope, with appropriate funding and support, to work with partners in Wales and Scotland to extend this collection to the whole of the UK.

For more detail: contact the Peak District National Park Authority

5.8 Since all National Parks are overlapped by one or more (LEPs), these bodies should be key partners in supporting their economies through the Brexit transition. However, whilst there have been good examples of joint working (such as the SW rural productivity review which brought together six LEPs and two National Parks, or the Rural Growth Pilot in NE England), the general experience of NPAs has been that LEPs have been slower to engage on place, natural capital or the rural economy. Many NPAs already work in close collaboration with the economic development teams of their District, Borough and County Councils, and this will continue to be important alongside working with LEPs, particularly as it is not yet clear whether future Government policy in relation to rural areas will place more emphasis on LEPs or on Local Authorities. Either way, the economies of National Parks matter.

5.9 With Brexit and the need to bring back to the UK policies and funding programmes, there is a great opportunity to create a much more integrated, cross-government approach to agriculture, land management, and wider rural development, and to streamline, simplify and reduce the transactional costs of delivering support. Some of the building blocks are in place: for example the commitment to a new England Land Management Scheme which pays farmers and foresters to produce public goods, a community housing fund (and possible revolving land bank) to support rural affordable housing.

5.10 Currently missing is a coherent and long term vision for how this can be delivered over the medium and long term for our finest landscapes and deepest rural areas. The UK Shared Prosperity Fund has the potential to be a powerful new mechanism to support rural businesses, but unless there is much more explicit direction to integrate rural economies into the Local Industrial Strategies being developed by LEPs, this opportunity will be missed.

6. Proposed Model

6.1 National Park Authorities should be given a clear role to work in partnership with LEPs and Local Authorities in shaping and delivering a new model of integrated rural development for National Parks. This model should stimulate a diverse rural economy which both supports and draws value from the landscape and special qualities, based on unique, place-based opportunities. The learning from this can be applied well beyond NP boundaries.

6.2 Our proposed model of rural development will secure improvements in a “triple bottom line” within and around National Parks, namely:

- **Natural capital** (via Net Environmental Gain, ELMS, Nature Recovery Network);
- **Economic capital** (via our planning role, allocation of employment land, working with LEPs as they develop their LIS, targeting Shared Prosperity Fund; and
- **Social capital** (identifying and safeguarding human and community assets, affordable housing).

6.3 Our proposed model of delivery would secure the above through a less fragmented and more integrated approach. The concept is for an integrated package of support and advice to communities and economies in transition so they can be resilient and adapt, thrive and grow. This builds on existing NPE proposals to Government on ELMS and the LEP offer but expands this into a more ambitious land management and rural development vision. We acknowledge that a locally tailored ELMS programme will have some socio-economic benefits, however, a more holistic and integrated approach to rural development in National Parks is required. It is conceived as a model for National Parks but could provide wider sub-regional benefits and learning. A successful model could be rolled out to rural areas facing similar challenges across England, the UK and beyond, thus exporting existing and developing good practice from the management of our National Parks.

7. Principles

In designing such a model, a number of principles would be embedded:

7.1 Place –based. The model would focus on distinct and recognisable areas, often well defined by National Park or protected area boundaries, but as our experience of the delivery of other programmes such as LEADER has shown a flexibility to work beyond these boundaries as appropriate (eg Northumberland Uplands LEADER and landscape partnership schemes). This place based delivery at the local level would fill the gap that is likely to exist between rural initiatives in Local Industrial Strategies and their practical delivery in rural communities

7.2 Outcome driven not measures based. Local flexibility would allow us to exploit the distinctive landscapes and economies of National Parks and address the specific needs of their business sectors, proposing a series of outcomes to Government, identifying the unique mechanisms required to deliver these. For example, we know that the lack of affordable housing is a barrier to growth, productivity and the continued viability of some National Park economies. (Dartmoor and Exmoor National Parks have proposed a revolving land bank to address this). Another example might be superfast broadband and good mobile communications, where the outcome we seek is improved productivity via businesses and individuals that make use of superfast broadband and mobile telephony, not just about the infrastructure *per se*. This outcome focused approach is also already being tested with respect to ELMS – for example in Wensleydale in the Yorkshire Dales NP - but could be more broadly applied to, and integrated with, rural development measures.

7.3 Empowering rather than prescribing fixed options. Rather than prescribe a series of nationally set options, the approach would allow our businesses and communities to identify their own solutions. For example, farmers using their expertise to deliver environmental improvements and local communities and businesses given the opportunity to help shape the places they live and work in. An example of this is in relation to farm productivity – not

prescribing what is eligible but offering technical support to develop an integrated farm or whole estate plan (combining economy and environment) with potential investment for measures that will enhance farm/estate business sustainability and resilience through improving productivity in both environmental and economic terms. Such an approach would also be easier to monitor in terms of impact.

7.4 Integration not fragmentation. The place-based approach in National Parks provides the opportunity for better integration of policy and programmes. At the level of an individual farm or estate, to integrate the environment, food production and wider diversification activities. At the level of a farm cluster or business network, to ensure that our farmers, micro businesses and SMEs are learning from each other and perhaps collaborating on 'back office' support in order to reduce costs/improve profitability. A business-to-business support model can work well in terms of benchmarking, mentoring, networking and ratcheting up performance.

8. Indicative Programme

8.1 Whilst the precise nature of local programmes will need to react to local challenges and opportunities, and ensure integration with wider regional and sub regional programmes, rural development in England's National Parks is likely to embrace a number of key activities. For example:

- Developing clusters and supporting supply chain integration;
- Skills training and knowledge transfer;
- Use of National Park brand to leverage business;
- Targeted improvements to infrastructure and connectivity; and
- Research and innovation (testing and piloting) and sharing good practice (mainstreaming)

9. In Conclusion

9.1 It is clear that the contribution of rural areas to economic growth and productivity needs to be fully recognised and planned for in post Brexit arrangements. Not to do this would, in the case of our National Parks, be equivalent to ignoring the economic potential of a medium-sized city.

9.2 A unique place based and locally led approach to rural development in England's National Parks represents a real opportunity to shape rural development in our deepest rural areas, and in areas which display a unique set of assets and challenges which could in turn help inform approaches to rural development more widely. There is great potential for the National Park brand to add leverage and value to products and services.

9.3 Implementing the above approach would result in:

- Enhanced delivery of National Park purposes by aligning more of the economy behind them;
- Better targeting of existing/designated public funds;

- Filling critical gaps in support for rural businesses and communities;
- Acting as a catalyst for private sector and third sector investment;
- Working with the grain of the rural asset base – natural, economic and social;

A National Parks based rural development model would therefore improve lives, landscapes and livelihoods across a triple bottom line. It would do this by ensuring better outcomes from and more streamlined delivery of a wide range of existing and planned policies and measures across Government Departments. Key amongst these are the 25 Year Plan and ELMS (Defra), Housing White Paper and NPPF (MCLG), Industrial Strategy, LEPs and Shared Prosperity Fund (BEIS). It would also be relevant to other departments for example DCMS & DfT (rural connectivity and mobility), DH (health & wellbeing). Implementation of these policies in rural areas such as National Parks needs strong and pro-active leadership and integrated thinking, it cannot simply rely on “trickle down” from an urban/sector focused approach to growth. NPAs are up for this challenge and would now like to engage with Government and LEPs in taking it forwards.

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9. REPORT OF THE GOVERNANCE REVIEW WORKING GROUP (JS)

1. Purpose of the report

To consider further recommendations arising from discussions at meetings of the Governance Review Working Group.

Key Issues

- In December 2018 the Authority established a Governance Review Working Group.
- Since it was established the Working Group has met seven times and developed a number of suggestions on improvements to Member involvement and decision making structures.
- The Authority Meeting held on 24 May 2019 approved the Working Group's recommendations relating to the role of Members, the format and structure of Authority Agendas, Committee Structures and Community Engagement.
- This report includes further recommendations relating to confirming the matters reserved to full Authority, the naming of Standing Committees and their terms of references and Member Representative Roles.

2. Recommendations(s)

1. To approve the list of matters reserved to a meeting of the Authority as set out in Appendix 1.
2. To approve the name and terms of reference for the Programmes and Resources Committee as set out in Appendix 2.
3. To amend Standing Order 1.40 paragraphs (2) and (3)(ii) by removing references to "Audit Resources and Performance Committee" and replace with "Programmes and Resources Committee".
4. To confirm the terms of reference for the Planning Committee as set out in Appendix 3.
5. To agree that at the 2019 Annual Meeting appointments will be made to the following nine Member Representative Roles:
 - Connecting Young People with Nature
 - Thriving Natural Environments
 - Rural Economy
 - Food and Farming
 - Tourism and Participation
 - Landscape and Heritage
 - Health and Wellbeing
 - Communities
 - Member Learning and Development
6. To remove references to "Items for approval with no discussion" in Part 1 of Standing Orders by deleting paragraphs (9), (10) and (11) in Standing Order 1.28.

How does this contribute to our policies and legal obligations?

3. Our existing Code of Corporate Governance states that Governance is about how we ensure that we are doing the right things, in the right way, for the right people, in a timely, inclusive, open, honest and accountable manner. It comprises of the systems and processes, and cultures and values, by which we are directed and controlled and through which we account to, engage with and, where appropriate, lead communities. Governance is more than making sure that things do not go wrong or fixing them if they do. Good governance adds value by ensuring effectiveness in ever changing circumstances.
4. Both the 2017/18 and 2018/19 Annual Assurance reports from our Internal Auditor stated “the overall opinion of the Head of Internal Audit on the framework of governance, risk management and control operating in the Authority is that it provides Substantial Assurance. There are no significant control weaknesses which in the opinion of the Head of Internal Audit need to be considered for inclusion in the Annual Governance Statement”.
5. In July last year the Authority’s External Auditors reviewed the Authority’s Annual Governance Statement, giving the highest assessment of a satisfactory conclusion with no issues and agreed that the Authority’s arrangements were fit for purpose and established in accordance with the principles of good governance as recommended by the CIPFA/SOLACE (Chartered Institute of Public Finance and Accountancy and Society of Local Authority Chief Executives and Senior Managers) framework ‘Delivering Good Governance in Local Government’.
6. However there is an expectation that the Authority will periodically review its Governance arrangements and it was anticipated that this review would contribute to this process. The review has been carried out in the context of our Vision and Mission and will follow the 7 key principles that underpin the Authority’s ways of working.

Background Information

7. At a meeting held on 7 December 2018 the Authority agreed to establish the Governance Review Working Group and set its terms of reference and scope. Mr K Smith, Mr J W Berresford and Councillors J Atkin, P Brady, C Furness, A McCloy and B Woods were appointed as Members of the Group supported by the Chief Executive, the Head of Law and the Democratic Services Manager.
8. Since then the Working Group has met seven times and considered the following issues:
 - The Role of Members
 - The Structure of Authority Agendas:
 - Reports from Chair and Chief Executive
 - Feedback from Outside Bodies and Conferences
 - Member Questions and Motions
 - Performance Monitoring
 - Standing Committee Minutes
 - Committee Structures and Delegation
 - Community Engagement
 - Member Representative Roles
 - Member Scrutiny
9. At the meeting of the Authority held on 24 May the initial recommendations were approved subject to the Working Group having a look at the naming of the new standing

committee and its terms of reference. The proposals below have been developed as a result of these discussions.

Proposals

a) Matters reserved to Authority

10. Based on the Committee structure proposals agreed at the last meeting the Working Group has developed the list of matters reserved to meetings of the Authority as set out in Appendix 1. The Authority is asked to approve this list to be included in Part 4 of Standing Orders.

b) Committee Names

11. As a result of discussions at the last meeting of the Authority the Working Group has considered various options for the name of the new standing Committee and recommends that the name “Programmes and Resources Committee” be used as it reflects the committee’s remit. It is recommended that minor changes be made to Part 1 of Standing Orders to reflect this.

c) Delegation to the Programmes and Resources Committee

12. Based on the Committee structure proposals agreed at the last meeting the Working Group has developed the terms of reference for the Committee as set out in Appendix 2. The Authority is asked to approve the delegation to be included in Part 4 of Standing Orders.
13. For completeness the terms of reference for Planning Committee is attached as Appendix 3. These have not been changed as a result of the review.

d) Officer Delegation Scheme

14. The terms of reference reflect the current Officer Delegation Scheme which the Working Group intends to look at in more detail later in the year. The Working Group asks the Authority to note that Committee terms of references may need to be revisited when this review is completed.

e) Member Representative Roles

15. The Working Group has looked at the existing Member Representative Roles and agreed that more work needs to be done to develop this form of Member engagement. The Working Group therefore recommends that at this meeting the Authority appoints to nine of the eleven existing roles but not the roles for Asset Management and Planning Enforcement as it is believed that under the revised arrangements these areas should be the responsibility of the relevant committee Chair.
16. It is anticipated that the Working Group will bring proposals back to an Authority meeting later in the year.

f) Amendments to Standing Orders

17. At its meeting in May the Authority agreed a revised agenda format for Authority meetings. As the revised format does not include items for approval with no discussion it is proposed that paragraphs (9), (10) and (11) in Standing Order 1.28 be deleted as they are no longer required,

Are there any corporate implications members should be concerned about?

Financial:

- 18. Additional costs for supporting the review have been met from within the existing Corporate Strategy and Development Directorate budget. To minimise additional costs meetings have been arranged to take place on days when meetings or workshops were already scheduled.
- 19. The proposals in this report can be delivered within existing budgets. However if any additional Working Groups or Committees are introduced this will have an impact on budgets and staffing resources.

Risk Management:

- 20. The Working Group has considered risks to achieving expected outcomes and how to mitigate these as part of its work.

Sustainability:

- 21. There are no sustainability issues to highlight.

Equality:

- 22. There are no significant equality issues

23. Background papers (not previously published)

Minutes of Meetings of the Working Group

24. Appendices

Appendix 1 - Matters reserved to meetings of the Authority

Appendix 2 - Terms of Reference for Programmes and Resources Committee.

Appendix 3 - Terms of Reference for Planning Committee

Report Author, Job Title and Publication Date

Jason Spencer, Democratic Services Manager, 27 June 2019
jason.spencer@peakdistrict.gov.uk

A. AUTHORITY MEETING

1. The Authority meeting shall exercise all the powers, duties and functions of the Authority, that are not specifically delegated to a Committee under this part of Standing Orders.
2. Any arrangements made by the Authority for the discharge of any of its functions by a Committee, Sub-Committee or an officer shall not prevent the Authority meeting from exercising those functions
3. For the avoidance of doubt, within the delegation scheme, the following powers, duties and functions are specifically reserved to be exercised by the Authority meeting:
 - (a) The approval of the Standing Orders for the conduct of the business of the Authority.
 - (b) Election of the Authority Chair and Deputy Chair
 - (c) Appoint of Committees Chairs + Vice Chairs and Member representatives
The appointment of Members to Committees, Sub committees and Advisory Groups
 - (d) The approval of a Calendar of Meetings for the discharge of the business of the Authority.
 - (e) The appointment of Members or officers to outside bodies.
 - (f) The appointment of Independent Persons-
 - (g) The consideration of statutory reports from:
 - the Monitoring Officer under S5 Local Government and Housing Act 1989.
 - the Chief Finance Officer under S.114 Local Government Finance Act 1988.
 - the Local Government Ombudsman issued under the Local Government Act 1974.
 - the Head of Paid Service under S4 Local Government and Housing Act 1989
 - (h) The approval of the Annual Budget, the issuing of a levy under the Local Government Finance Act 1988 if required.
 - (i) Approval of Annual Treasury Management Policy Statement
 - (j) The exercise of the Authority's powers of borrowing.
 - (k) The determination of all constitutional and funding issues affecting the Authority and its Members.
 - (l) The approval of the Members' Allowances Scheme.
 - (m) The approval of the Members' Code of Conduct & relevant Protocols and overseeing their operation by .
 - i. Promoting and maintaining high standards of conduct by Members.
 - ii. Monitoring the operation of the Members' Code of Conduct.

- iii. Granting dispensations to Members from requirements relating to interests set out in the Members' Code of Conduct up to a maximum of 4 years.
 - iv. Considering reports from the Monitoring Officer, or the Independent Persons.
 - v. Approving procedures for the proper investigation by the Monitoring Officer of allegations of misconduct relating to the Code of Conduct.
 - vi. Determining any action to be taken against a Member who has been the subject of an investigation in accordance with the procedures
- (n) Agreeing matters relating to Member Learning and Development including approval of the Members' annual training programme and training on the Member Code of Conduct and supporting protocols.
- (o) The appointment and dismissal of the Chief Executive (National Park Officer), Monitoring Officer and Chief Finance Officer and Directors.
- (p) Disciplinary proceedings concerning the Chief Executive (National Park Officer), Monitoring Officer and Chief Finance Officer and Directors.
- (q) The approval of the strategies, policies, plans and programmes that guide the Authority in the discharge of its powers and duties.
- (r) All Internal and External Audit matters including:
- i. Annual Governance Statement and the Annual Governance Report
 - ii. Internal Audit Plan and Audit Reports
 - iii. Risk Management
 - iv. Assurance Frameworks and Assurance Planning
 - v. Value for Money and Best Value
 - vi. Countering Fraud and Corruption
 - vii. External Audit
 - viii. Financial Reporting
 - ix. Partnership Governance
 - x. Treasury Management
- (s) Approval of the Annual Performance and Business Plan.
- (t) The approval of the Corporate Risk Assessment Strategy and the Asset Management Plan.
- (u) To approve the Authority's Performance Management framework and Performance Indicators and monitor the performance of the Authority within the Framework including the Corporate Risk Assessment Strategy and Register.
- (v) The adoption of a Local Development Scheme and Local Development Documents prepared under the Planning and Compulsory Purchase Act 2004, and reviews of the documents.
- (w) The adoption of the National Park Management Plan under the Environment Act 1995.
- (x) The approval of the Authority's Publication Scheme under the Freedom of Information Act 2000.
- (y) To determine an Authority response on any proposals that affect the National Park or the Authority, its powers, duties, functions and responsibilities, particularly but not exclusively, from central, regional or local government, neighbouring authorities,

partnerships and other external bodies except:

- (i) where the Chief Executive considers that such response should be determined by officers, or a Committee or Sub-Committee.
- (ii) consultation on highway development proposals relating to the A628. (Minute 66/15 reserves these matters to full Authority)
- (z) Approving and amending the annual work programme for the Programmes and Resources Committee.
- (aa) The determination of any matters which have been referred for decision by any Committee of the Authority.

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PROGRAMMES AND RESOURCES COMMITTEE

To exercise the powers and duties of the Authority as follows where these powers have not been reserved to a meeting of the Authority or delegated to an officer:

1. Programmes and Projects

- (a) To monitor the development and implementation of key programmes and projects identified annually by the Authority and to approve any decisions in relation to these programmes and projects in accordance with the financial values set out in Standing Orders.
- (b) To monitor the development and delivery of the Capital Programme and determine whether Individual Capital projects included in the approved Capital Programme are supported by either borrowing or the Capital Fund in cases where a project cost is over £150,000 or not included in the approved Capital Programme.

2. Human Resources

- (a) All human resources matters in accordance with the Authority's employment and other policies, including learning and development, health and safety, industrial relations and related issues, the Local Government Superannuation Acts and regulations.

3. Financial Resources

- (a) The financial affairs of the Authority relating to insurance, authority grant schemes, trading operations, procurement, contracts and Members Allowances Payments
- (b) All matters relating to external funding and grants including the acceptance of offers of finance or grant aid over £200,000 for funding.
- (c) To fix and vary all non-planning related fees and charges within statutory powers where the revised or new income generated is projected to resulting in additional income over £150,000.

4. Property and Assets

- (a) All matters relating to the management of the Authority's land holdings and buildings including acquisition and disposal by agreement or by compulsory purchase within the policies of the Authority and the Asset Management Plan.
- (a) To accept the surrender of interests and give authority to serve notices to terminate interests where the purchase price exceeds £150,000, or total rental over the term exceeds £150,000 or, in the case of a periodic tenancy, the overall rental charge exceeds £150,000 and the tenancy is reviewed at three yearly intervals. This delegation includes transfers, leases, licences, easements and way-leaves.
- (b) To authorise the acquisition of land & property using powers under s226 of the Town and Country Planning Act 1990, s89 of the National Parks and Access to the Countryside Act 1949, or s47 of the Planning (Listed Buildings and Conservation Areas) Act 1990, where the total value of the land or property exceeds £20,000.
- (c) To dispose of or terminate an interest in or over land including buildings where the sale value exceeds £100,000, or where the total lease value over the term exceed £100,000s and/or the term is more than 7 years, or in the case of a periodic tenancy the overall rental charge exceeds £100,000

- (d) To make applications under the Town and Country Planning Act 1990 and the Planning (Listed Buildings and Conservation Areas) Act 1990 for planning and listed building consent for development of the Authority's properties where the capital value of the proposed works exceeds £150,000.

5. Information Management

- (a) Matters relating to information communications technology in accordance with the Authority's Information Management Strategy.
- (b) Issues relating to data and information management.

6. Community and Engagement

- (a) Strategic decisions relating to the Authority's approach to customer services, consultation and community engagement, communications, fundraising, marketing, branding and identity.
- (b) Matters relating to Tourism and Economic Development.
- (c) Matters relating to Community Development.
- (d) Initiatives to promote Learning and Understanding.

7. Rights of Way and Access

- (a) To object to consultation enquiries from other statutory authorities concerned with creation, alteration or closure of public rights of way.
- (b) To authorise the making of experimental, temporary or permanent Traffic Regulation Orders under the Road Traffic Regulation Act 1984 when objections have been received.
- (c) Giving a direction under section 24, 25 or 26 of the Countryside and Rights of Way Act 2000 so as to exclude or restrict access indefinitely, or for over 6 months where the Local Access Forum disagrees with officer recommendations, or the Chair and Vice Chair of the Committee deem a case to be contentious.

8. General

- (a) The appointment of temporary Task Teams relevant to the functions of the Committee and the receipt of reports.
- (b) To make any appropriate recommendations to the Authority, its Committees or Sub-Committees.
- (c) To determine an Authority response on any proposals that affect the National Park or the Authority, its powers, duties, functions and responsibilities, particularly but not exclusively, from central, regional or local government, neighbouring authorities, partnerships and other external bodies where the proposals are relevant to the functions of the Committee and where the Chief Executive considers that such response should be determined by the Committee.

PLANNING COMMITTEE

To exercise the powers and duties of the Authority as follows where these powers have not been reserved to a meeting of the Authority or delegated to an officer:

1. Deverlopment Management

- (a) As local planning authority and mineral planning authority in respect of all matters relating to development control.
- (b) As local planning authority in respect of all matters relating to listed buildings.
- (c) As local planning authority in respect of all matters relating to certificates of appropriate alternative development; ancient monuments; trees; delelict and waste land; advertisements; pipe lines; limestone pavements; hazardous substances.
- (d) In respect of all matters relating to design briefs, Authority's Design Guide and Design Guidance notes or appendices.
- (e) In respect of all matters relating to the consideration and designation of Neighbourhood Forums, Neighbourhood Areas, Neighbourhood Development Orders, Neighbourhood Development Plans and Community Right to Build Orders.
- (f) Consideration of the Annual Monitoring Report for the Local Development Framework. (Authority Meeting 03/02/12)
- (g) Confirmation of opposed Article 4 Directions

2. Conservation Areas

All matters relating to Conservation Areas.

3. Grants

- (a) All matters relating to grants in respect of listed buildings and conservation areas.
- (b) All matters relating to wildlife & countryside grant aid for development approved by the Authority, in accordance with any overall policy.

4. General

- (a) The appointment of temporary Task Teams relevant to the functions of the Committee and the receipt of reports.
- (b) To make any appropriate recommendations to the Authority, its Committees or Sub-Committees.
- (c) To determine an Authority response on any proposals that affect the National Park or the Authority, its powers, duties, functions and responsibilities, particularly but not exclusively, from central, regional or local government, neighbouring authorities, partnerships and other external bodies where the proposals are relevant to the functions of the Committee and where the Chief Executive considers that such response should be determined by the Committee.

(Authority Meeting 01/07/11)

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10. REPORT OF THE MEMBER APPOINTMENT PROCESS PANEL - APPOINTMENT OF COMMITTEE CHAIRS AND VICE-CHAIRS, ANNUAL APPOINTMENTS TO COMMITTEES, SUB-COMMITTEES, PANELS AND ADVISORY GROUPS MEMBER REPRESENTATIVES AND OUTSIDE BODIES (A.111/JS)

1. Purpose of the report

To appoint the Chair and Vice-Chair of the Authority's two standing Committees, Planning Committee and Programmes and Resources Committee.

To consider the Authority's 2019/20 appointments to Committees, Sub-Committees, Panels, Advisory Groups and Member Representative Roles.

To consider the Authority's 2019/20 appointments to Outside Bodies

Key Issues

- In accordance with the Authority decision to establish a Member Appointment Process Panel, the Panel invited all Members to indicate whether they wish to stand for appointment to key positions and their preferences for Committee Membership.
- The Panel have considered the responses received in the context of the agreed principles.
- The report of the Panel is attached as Appendix 1. Members are asked to consider the report when agreeing the appointments set out in recommendations 1 to 11 below. (The references in brackets relate to sections A to D in Appendix 1)
- The report of the Panel is a summary of responses received it is not a recommendation from the Panel.

2. Recommendations

1. To confirm the Authority's previous decision to set the size of the two Standing Committees to 15, with 8 Local Authority Members and 7 Secretary of State Members and allocate Local Authority places on Planning Committee as set out in Section B (i) of Appendix 1.
2. To appoint Members as Chair and Vice Chair of the Planning Committee and Chair and Vice Chair of Programmes and Resources Committee until the annual Authority meeting in July 2020 [Section A]
3. To appoint Members to the Planning Committee and the Programmes and Resources Committee until the annual Authority meeting in July 2020. [Section B(i) and B(ii)]
4. To appoint 5 Council Members and 4 Secretary of State Members to the Local Joint Committee until the annual Authority meeting in July 2020. [Section B(iii)]
5. To appoint 5 Council Members and 4 Secretary of State Members to the Appeals Panel until the annual Authority meeting in July 2020. [Section B(iv)]
6. To appoint 1 Member and 1 Deputy to the Due Diligence Panel until the annual Authority meeting in July 2020. [Section C(i)]

7. **To confirm the appointments to the Local Plan Review Steering Group. [Section C (ii)]**
8. **To confirm the appointments to the Governance Review Working Group. [Section C(iii)]**
9. **To appoint the Chair and Vice Chair of the Programmes and Resources Committee, the Chair of the Authority and one other Member to the Budget Monitoring Group until the annual Authority meeting in July 2020. [Section C(iv)]**
10. **To appoint Members to the Member Representative Roles set out in Section D of Appendix 1.**
11. **To appoint Members to the 24 Outside Bodies set out in Section E of Appendix 1.**
12. **To confirm that all these appointments are approved duties for the payment of travel and subsistence allowances as set out in Schedule 2 of the Members' Allowances Scheme.**

How does this contribute to our policies and legal obligations?

Appointment of Chairs and Vice Chairs

3. Standing Order 1.39(1) Part I requires the Authority at the Annual Meeting to appoint Members to be the Chair and Vice Chair of each Standing Committee. At a previous Annual Authority meeting it was agreed to amend Standing Orders by omitting the previous Standing Order 1.39(2) which stated that the appointments to the offices of Chairs and Vice Chairs of each of the Standing Committees shall normally be such that one of the offices shall be held by a Council Member and the other office held by a Secretary of State National or Parish Member. Therefore this no longer applies to these appointments. Appointments made will continue until the next Annual Meeting unless a Member resigns from the office or resigns their membership of the Authority.

Membership of Committees, Sub-Committees, Panels and Advisory Groups

4. The Environment Act 1995 requires that membership of the Committees should as far as possible reflect the makeup of the membership of the Authority. This means that each Committee should, in most cases, have a majority of Council appointed Members over the Members appointed by the Secretary of State, which includes Parish Members. There are a few exceptions where due to rounding up and rounding down the numbers from each category are equal. This principle is also taken into account when setting up an Appeals Panel.

Member Representative Roles

5. The Member Representative role provides an avenue for involvement externally and internally working with staff to achieve NPMP and National Park Authority outcomes and priorities and deliver the Government's 8 Point Plan for National Parks. A generic job description is available in the Democratic Services Handbook.

Appointments to Outside Bodies

6. These appointments contribute to the National Park Management Plan outcomes and corporate objectives by continuing and supporting the Authority's working with

stakeholders and partners.

Background Information

7. The Authority established a Member Appointments Process Panel to assist with appointments to key positions at the Annual Meeting. This year Mr P Ancell, Cllr C Carr Mr J Macrae and Cllr B Woods were appointed as Panel Members.
8. The purpose of the Panel is to:
 - invite, receive and consider expressions of interests from Members in the annual appointments
 - apply the agreed principles to identify any issues that conflict with the agreed principles
 - contact relevant Members to discuss and resolve issues if possible
 - compile a list of candidates for the appointments for consideration at the Annual meeting.
9. As part of the process the Panel has contacted all Members to ask them to advise them on whether they intend to stand for appointment as Chair and Deputy Chair of the Authority, Chair or Vice Chair of Planning or Programmes and Resources Committee or one of the Member Representative roles and their preferences on appointments to committees, sub-committees, panels, advisory groups and outside bodies.
10. The Panel has considered the responses and check them against the following appointment principles:
 1. Democratic process remains essential.
 2. Any Member should continue to be eligible to stand for election for any post and all Members should continue to have the opportunity to vote for their preferred candidates.
 3. The chosen system should foster confidence, unity and trust within the Authority.
 4. All Members should be assumed to be equally committed to the objectives of the National Park, and to have a contribution to make across the full range of the Authority's work.
 5. All Members should be considered equally for all appointments but need to maintain the overall balance between different categories of Members.
 6. Anyone holding office should be seen to act on behalf of all Members in the interests of the Authority, and not be allied with one particular group or interest.
 7. All appointments should be time limited with a stipulated maximum continuous period of holding any one office to four continuous terms.
 8. Responsibility of nominated Members to demonstrate to colleagues their interest and potential.
 9. Responsibility of nominated Members to show that they understand what will be required of them.
 10. That we should strive to achieve a similar balance across Member

Representatives and outside body appointments if possible although it is recognised this may not always be achievable and the main aim is to appoint Members who have demonstrated interest and potential.

11. That newly appointed Members will not be considered for Chair or Deputy/Vice Chair position in their first year of office.
11. After considering the responses against the principles the Panel has produced the report included here as Appendix 1 which sets out a summary of the responses received. Where more than one member has expressed an interest in a role all the names put forward have been included in Appendix 1 and where a vote is needed this is highlighted in the proposals section below. The intention of the Panel's report is to help improve the efficiency of making annual appointments however the Authority cannot prevent any Member from standing for appointment even if they have not given the Panel advance notice of their intentions.
12. Standing Orders state that when more than one Member is standing for a Chair or Deputy/Vice Chair position the voting must be carried out by ballot of all Members present at the meeting. Should the need arise the ballot papers will be distributed to Members as required. The Authority may also decide to carry out a ballot for other appointments if the majority of Members present agree.
13. The Panel also considered points 8 and 9 in the principles above regarding the responsibility of nominated Members to demonstrate interest and potential and show that they understand what is required of them. With this in mind the Panel have asked that candidates for the Chair and Vice-Chair positions supply a written statement of not more than 500 words in support of their expression of interest which will be circulated in advance of the meeting (if received).

Proposals

Appointment of Chairs and Vice Chairs of Planning Committee and Programmes and Resources Committee. (Recommendation 2)

14. Section A of the Panel's report sets out the names of those Members who have expressed an interest in the roles of Chair and Vice-Chair of the two standing committees. Both of the named Members interested in the roles of Chair and Vice-Chair of Programmes and Resources Committee comply with principle 7 as they have not exceeded the maximum continuous period of holding any one office for four continuous terms. The two named Members interested the role of Chair of Planning Committee do comply with principle 7 but one of those interested in the role of Vice-Chair role does not.
15. If no further nominations are received at the meeting the appointments for Chair and Vice-Chair of Programmes and Resources Committee may be approved without the need for a ballot. Two Members have expressed an interest in role of Chair of Planning Committee and the same two in the Vice-Chair role. As these positions are contested, if at the time of the meeting both Members still wish to be considered, the Authority will need to make sure there are no further expressions of interest and carry out a ballot for the appointment.
16. If further nominations are received and alternative Members appointed we will need to amend the same names included in section B where appointments to Committees are made by virtue of their appointment as Chair or Vice Chair or where proportionality rules need to be considered.

Appointments to Planning Committee and Programmes and Resources Committee. (Recommendation 3)

17. Section B of the Panel's report sets out suggested Membership of Committees, Sub-Committees, Panels and Advisory Groups based on the preferences of individual Members and the nominations received for the key positions above. Sections B(i) and B(ii) refer specifically to membership of the Authority's two Standing Committees.
18. Standing Order 1.40 sets out the arrangements for appointing Members to Standing Committees which is summarised as follows:
 - (1) Both Council Members and Secretary of State appointed Members must be appointed to Committees and in the same proportion as the membership of the Authority. This is a requirement of the Environment Act which means that with a Committee size of 15 there should be one more Council appointed Member on each Committee.
 - (2) The Authority has two Standing Committees - Planning Committee and Programmes and Resources Committee.
 - (3) The Members appointed as Committee Chairs and Vice Chairs are Members of the appropriate Committee
 - (4) Members shall be appointed to the Planning Committee by the allocation of a number of places to the Constituent Councils and to the Secretary of State appointed National and Parish Members in such proportions as are determined at each Annual meeting. This year the Planning Committee allocations for Local Authority Members have been made in line with those agreed last year. The remaining Members will be appointed to the Programmes and Resources Committee.
19. The proposed Committee Membership as in sections B(i) and B(ii) of Appendix 1 are based on the previous Authority decision to fix the Standing Committees at 15 Members, with 8 Local Authority Members and 7 Secretary of State Members. As last year before appointing to the Planning Committee the Authority will be asked to confirm the allocation of Local Authority Members places by appointing Authorities, as set out in section B(i) of Appendix 1. Recommendation 1 refers to this.
20. This year, at the time of writing this report there are six new Secretary of State appointments awaiting ratification from the Minister. If the appointments are not ratified before the Annual Meeting there will be 3 National and 3 Parish Secretary of State vacancies which will impact on the membership of both Committees. In approving Membership of the Programmes and Resources Committee Members are therefore asked to consider the request from Cllr A McCloy that the size of the Programmes and Resources Committee be increased to 16 to allow him to be appointed to both Committees, with the remaining vacancies being allocated to new Members when they have been appointed.

Appointments to Committees, Sub-Committees, Panels and Advisory Groups. (Recommendations 4 to 9)

21. Sections B and C of the Panel's report sets out suggested Membership of Committees, Sub-Committees, Panels and Advisory Groups based on the preferences of individual Members and the expressions of interest received for the key positions above.
22. If no changes are needed at the meeting the appointments may be approved as proposed subject to the following issues identified by the Panel being addressed.

23. Local Joint Committee (Section B(iv)) – The constitution of this Committee requires that the number of Authority Members on the Committee should be equal to the number of employees. This means that 9 members need to be appointed, and to meet the requirements of the Environment Act, 5 must be Local Authority Members and 4 Secretary of State Members. At the time of writing this report there is a Local Authority Member vacancy and 2 Secretary of State Member vacancies.
24. Appeals Panel (Section B(v)) – Except for training purposes the Appeals Panel would not normally meet as a group. Members are drawn from the Panel as needed to consider employee appeals. The meetings are usually arranged at relatively short notice and because of agreed procedures there is limited flexibility in the chosen date. In the past the Authority has appointed a pool of 9 members which reflects the make-up of the Authority. This year we have insufficient expressions of interest from both Local Authority Members and Secretary of State Members to maintain the membership at 9. If there a no further Members willing to be appointed to the Panel the report of the Panel puts forward a number of options to reduce the size of the Panel while maintaining the ratios required by the Environment Act.
25. Due Diligence Panel (Section C(i)) – This Panel currently has quarterly meeting dates set up but as meetings are dependent on business arising these may or may not take place or may need to be re-arranged at short notice. We have received one expression of interest for the role of Member but none for being the Deputy.
26. Local Plan Steering Group (Section C(ii)) – This Panel was established by the Authority on 15 March 2019 with the Membership reflecting appointments to other roles. As the Member Representative roles will be considered later in the meeting the main purpose for the Group being included in this list is to ask Authority to ratify the composition and confirm that meetings of the Group as an approved duty during 2019/20.
27. Governance Review Working Group (Section C(iii)) – This working Group was established by the Authority in December 2018. At the last meeting of the Working Group Member the Members present agreed that, as there were still a number of areas to look at, the Working Group should continue beyond the 2019 Annual Meeting. The Panel has been advised that one of Member the Panel is not seeking reappointment and one Member would like to join the Group.
28. Budget Monitoring Meeting (Section C(iv)) – The Authority has previously agreed that most of the Members appointed to this advisory group will be those appointed to Chair and Vice Chair roles earlier in the meeting. One other Member is appointed from either of the constituent groups. This year one expression of interest has been received for this position.

Member Representatives (Recommendation 10)

29. At the meeting of the Authority held on 26 May 2017 (Min No 28/17 refers) it was agreed that the number of Member Representative roles would be reduced and, subject to retaining the existing scrutiny roles, be refocused to align with the Government's priorities asset out in the 8 Point Plan for English National Parks.
30. The Panel has therefore sought expressions of interest for the following Member Representative Roles:
 - Connecting Young People and Nature
 - Thriving Natural Environments
 - Rural Economy
 - Food and Farming
 - Tourism and Participation

- Landscape and Heritage
- Health and Wellbeing
- Communities
- Member Learning and Development
- Asset Management
- Planning Enforcement

31. The expressions of interest received are set out in the Panel's report. At the meeting proposers and seconders will be sought for each Member and put to the vote. Where more than one Member has been nominated the Authority may choose to vote by either a ballot or a show of hands.
32. As described In an earlier report the Governance Review Working Group is currently reviewing the Member Representative roles and will bring proposals to a future meeting of the Authority. The Working Group has recommended that for now appointments be made to 9 of the current roles. If this is approved appointments will not be made to the Asset Management and Planning Enforcement roles.

Appointments to Outside Bodies (Recommendation 11)

33. The Authority currently appoints Members to 24 Outside Bodies. These are listed in Section E of Appendix 1.
34. For each outside body Section E identifies how many Members and Deputies the Authority is able to appoint and this is followed by details of Members who have expressed an interest in being appointed to that body. Where more there are more Members interested than there are places or Members have not expressed a preference for being the Member or a Deputy a vote will need to be taken to allocate the places. Usually this will be by a show of hands. It is proposed that the Chair asks if there are any further expressions of interest for uncontested places, seeks nominations for the vacancies identified, asks the Authority to vote on contested places and then asks the Authority to approve the appointments as one block.

Are there any corporate implications members should be concerned about?

Financial:

35. Although a special responsibility allowance is paid to the Chair and Vice-Chair roles these costs are included in the 2019/20 budget so the appointments do not incur any additional cost to the Authority.
36. Members may claim travel and subsistence for attendance at duties relating to the appointments made and these costs are included in the 2019/20 budget so the appointments do not incur any additional cost to the Authority.

Risk Management:

37. There are no apparent risks. Members have the opportunity to seek appointments to all the available positions.

Sustainability:

38. There are no issues to highlight

Equality:

39. The Authority monitors its membership by 3 out of the 9 Protected Characteristics set out in the Equality Act 2010.
40. For information 83% of the current Authority Members are men and 17% are women (An increase/decrease of 5% since the 2018 Annual Meeting (A 16%

increase/decrease since 2017). The percentage of women will increase slightly when the Secretary of State and Parish Member appointments are confirmed At the 2018 Annual Meeting 100% of the six appointments attracting a Special Responsibility Allowance were held by men and 0% by women (an increase/decrease of 17% from 2017). 73% of the Member Representatives appointed in 2018 were men and 27% were women (A decrease/increase of 8% from 2017).

41. **Background papers (not previously published)**

None

42. **Appendices**

Appendix 1 - Report of the Member Appointment Process Panel 2019.

Report Author, Job Title and Publication Date

Jason Spencer, Democratic Services Manager, 27 June 2019
jason.spencer@peakdistrict.gov.uk

This report is a summary of the individual member preferences received and considered by the Member Appointment Process Panel. The proposals below are not a recommendation from the Panel and at the Annual Meeting individual members are eligible to stand for appointment to any position even if they have not previously expressed an interest.

A) Appointment of Authority Chair and Deputy Chair and Committee Chair and Vice Chairs¹

Authority ²	<u>Chair³</u> Cllr A McCloy	<u>Deputy Chair⁴</u> Cllr D Chapman or Cllr C Furness
Planning Committee ⁵	<u>Chair</u> Cllr D Birkinshaw or Mr R Helliwell	<u>Vice Chair</u> Cllr D Birkinshaw or Mr R Helliwell
Programmes and Resources Committee ⁶	Mr Z Hamid	Mr J Berresford

Notes

¹ Standing Orders 1.12(3) and (4) state that voting for the Chair and Deputy Chair roles will be by ballot. When there are more than two persons nominated and, of the votes given, there is not a clear majority in favour of one person, the person having the least number of votes shall be removed from the list and a fresh ballot taken. In the case of an equality of votes for two or more candidates the Chair shall have a second or casting vote.

² At the 2015 Annual Meeting the Authority removed the Standing Order requiring that election to the offices of Chair and Deputy Chair of the Authority should be such that one of the offices shall be held by a Council Member and the other office held by a Secretary of State Member. As paragraph 10 of the appointment principles suggests that the Authority should strive to achieve a balance across appointments throughout this report Council Members are highlighted in **blue** and Secretary of State Members in **red**. Where it appears that a position will be contested the names of the candidates are highlighted in **bold**.

³ There is one candidate for the role of Chair of the Authority. As Cllr A McCloy meets the criteria set out in the appointment principles, if no further candidates are nominated and seconded at the meeting, the appointment of Chair can be made by show of hands.

⁴ There are two candidates for the role of Deputy Chair of the Authority. The appointment of Cllr D Chapman would be contrary to principle 7 of the appointment principles as he has served four consecutive terms in this role. As they are not legally binding the Authority can, if it wishes, make appointments contrary to the principles. The appointment of Cllr Furness would meet the criteria set out in the appointment principles. If both of the candidates for the role of Deputy Chair are proposed and seconded a ballot will be held.

⁵ There are two candidates for the role of Chair of Planning Committee. Both candidates meet the criteria set out in the appointment principles. If both candidates for the role of Chair are nominated and seconded a ballot will be held. The same candidates have also expressed of interest in the role of Vice Chair, The appointment of Cllr D Birkinshaw as vice-chair would be contrary to principle 7 of the appointment principles as he has served five consecutive terms in this role. As they are not legally binding the Authority can, if it wishes, make appointments contrary to the principles. The appointment of Mr R Helliwell would meet the criteria set out in the appointment principles. If one of the candidates is appointed as Chair of the Committee and no further candidates are nominated and seconded for the Vice Chair role the vote would be taken by a show of hands.

⁶ For the Chair and Vice-Chair of the Programmes and Resources Committee there is one candidate for each role. Both candidates meet the criteria set out in the appointment principles. If no further candidates are nominated and seconded at the meeting, the appointments can be made by show of hands.

B) Appointment of Committees, Sub-Committees, Panels and Advisory Groups

i) Planning Committee¹

Chair: **Cllr D Birkinshaw** or **Mr R Helliwell**

Vice Chair: **Cllr D Birkinshaw** or **Mr R Helliwell**

Local Authority Members: **8²**

Derbyshire CC	1	Cllr J Atkin or Cllr G D Wharmby²
Derbyshire Dales DC	1	Cllr D Chapman
High Peak BC	1	Cllr I Huddlestone
Cheshire East BC	1	Mr J Macrae
Staffordshire CC/Staffordshire Moorlands DC	1	Cllr A Hart
Metropolitan District Councils/N E Derbyshire DC	3	Cllr D Birkinshaw Cllr M Chaplin Cllr J W Armitage

Secretary of State Members: **7²**

Mr P Ancell
Cllr R P H Brady
Mr R Helliwell
Cllr Mrs K Potter
Mr K Smith
Cllr A McCloy
Vacant

Notes

¹ Membership of the two Standing Committees has been prepared in accordance with the previous Authority decision that Committee sizes be fixed to 15 with half of the Authority Membership appointed to each Committee. According to the proportionality requirements in the Environment Act there should be 8 Local Authority Members on each committee and 7 Members appointed by the Secretary of State (This includes Parish Members). Before appointing to Planning Committee the Authority will be asked to confirm the allocation of Council Member places by appointing Authorities.

² Following the request for expressions of interest 9 Local Authority Members have indicated that they would like to be appointed to the 8 places available on Planning Committee. If the usual allocation is agreed this means that there are two candidates for the place allocated to Members appointed by Derbyshire Council Council. If both candidates are proposed and seconded a vote will be taken. The vote would normally taken by a show of hands but may be taken by a ballot if the Authority so determines. In terms of the Secretary of State Members 7 expressions of interest have been received, filling all the places available.

ii) Programmes & Resources Committee¹

Chair: **Mr Z Hamid**

Vice Chair: **Mr J Berresford**

Local Authority Members **8**

Secretary of State Members **7³**

Cllr C Furness	Cllr R Walker	Mr J Berresford	Mr Z Hamid
Cllr Mrs C G Heath	Cllr C Farrell	Cllr A McCloy	(Vacant)⁴
Cllr B Lewis	Cllr R Woods	Vacant	Vacant
Cllr C McLaren	Cllr J Atkin² or Cllr G Wharmby²	Vacant	Vacant

Notes

¹ Membership of the two Standing Committees has been prepared in accordance with the previous Authority decision that Committee sizes be fixed to 15 with half of the Authority Membership appointed to each Committee. According to the proportionality requirements in the Environment Act there should be 8 Local Authority Members on each committee and 7 Members appointed by the Secretary of State (This includes Parish Members).

² Following the request for expressions of interest 7 Local Authority Members have indicated that they would like to be appointed to the Audit Resources and Performance Committee. Normally the eighth place would be allocated to the remaining Member appointed by Derbyshire County Council who is not appointed to Planning Committee.

³ Currently just three Secretary of State Members have expressed an interest in being appointed to the Committee leaving four vacancies. This is an unusual situation resulting from the need to wait until the Secretary of State has ratified six Secretary of State appointments. As it is anticipated that the appointments are confirmed before the next meeting of the Committee it is proposed that the four vacancies be held for four of the new Members.

⁴ Due to a number of Secretary vacancies at the 2018 Annual Meeting it was agreed that Cllr A McCloy would be appointed to both Committees to maintain the balance. Cllr McCloy has indicated that, if reappointed as Chair of the Authority, he would like to be appointed to both Committees. To achieve this and provide a Committee place for all five new Members it is proposed that the Committee size be increased to 16 Members. Because of rounding up/down it is possible to increase the number of Secretary of State Members while retaining the ratio of Local Authority to Secretary of State Members as required by the Environment Act 1995.

iii) Local Joint Committee 9 members (5 Council: 4 Secretary of State) and 9 staff representatives

Local Authority Members¹

Cllr D Birkinshaw
Cllr C Farrell
Cllr C Furness
Cllr I Huddleston
Vacant¹

Secretary of State Members¹

Cllr Mrs K Potter
Mr K Smith
Vacant¹
Vacant¹

Notes

¹ Following a request for expressions of interest three places are still available for one Local Authority Members, and two Secretary of State Members. This means that the Authority needs to identify four Members who wish to be appointed. Please note that meetings of this Committee are no longer scheduled in advance and only take place when there is sufficient business to make a meeting viable.

iv) Appeals Panel 9 members (5 Council: 4 Secretary of State)³

Council Members¹

Cllr I Huddleston
Cllr D Chapman
Cllr M Chaplin
Vacant
Vacant

Secretary of State Members²

Mr P Ancell
Cllr R P H Brady
Vacant
Vacant

Notes

¹ This year three Local Authority Members and two Secretary of State Members have expressed an interest in being appointed to the Panel, 1 Parish Member and 1 national Member. Again this reflects

the current Secretary of State vacancies. The Authority can either maintain the vacancies or reduce the size of the Panel to five or seven. Both options would meet the ratio requirements of the Environment Act.

³ A decision to reduce the size of the Panel would mean that there is a smaller pool of Members to draw upon should a meeting of the Panel be needed. However, although a Panel must be established as part of the Authority's Employee Appeals Policy, it has not met during the past 8 years.

C) Other Appointments

i) Due Diligence Panel (1 Member and 1 Deputy)

1 Member: **Mr J Berresford**

1 Deputy: **Vacant**

Note

As there are no expressions of interest for the role of Deputy nominations will be sought at the meeting.

ii) Local Plan Review Steering Group (7 Members)

Chair & Vice Chair of Planning Committee:

Cllr D Birkinshaw or Mr R Helliwell

Authority Chair

Cllr A McCloy

Member Representative for Communities

Cllr P Brady

Member Representative for Food and Farming

Mr R Helliwell

Member Representative for Landscape and Heritage

Mr R Helliwell or Mr K Smith

Member Representative for Tourism and Participation

Mr J Berresford

Member Representative for Rural Economy

Cllr C Furness

Member Representative for Thriving Natural

Cllr C Farrell

Environments

Cllr C Farrell or Cllr I Huddleston or

Member Representative for Health and Wellbeing

Cllr C Mclaren

Note

¹ The membership and terms of reference for this Steering Group were agreed at the meeting of the Authority held on 15 March 2019.

iii) Governance Review Working Group (7 Members)

Council Members

Secretary of State Members

Cllr C Farrell¹

Mr J Berresford

Cllr C Furness

Cllr P Brady

Cllr B Woods

Cllr A McCloy

Mr K Smith

Note

¹ This Working Group was established by the Authority in December 2018. Since then it has met at least once a month and brought proposals to the Authority for decision. The Panel has received one expression of interest from a Local Authority Member who would like to join the Working Group. As one Member has decided not to seek reappointment this can be accommodated without changing the size of the Group.

iv) Budget Monitoring Meeting (4 Members)

Chair of the Authority

Cllr A McCloy

Chair of Programmes and Resources Committee

Mr Z Hamid

Vice Chair of Programmes and Resources Committee

Mr J Berresford

One Member:

Cllr P Brady

D) Member Representatives¹

Connecting Young People with Nature	Mr Z Hamid ³
Thriving Natural Environments	Cllr C Farrell ³
Rural Economy	Cllr C Furness ³
Food and Farming	Mr R Helliwell ³
Tourism and Participation	Mr J Berresford ³
Landscape and Heritage	Mr R Helliwell or Mr K Smith ⁴
Health and Wellbeing	Cllr C Farrell or Cllr I Huddleston or Cllr C McLaren ⁴
Communities	Cllr P Brady ³
Member Learning and Development	Cllr B Woods ³

Asset Management ²	Cllr C Furness or Mr R Helliwell ⁴
Planning Enforcement ²	Cllr D Chapman ³

Notes

¹ The Governance Review Working Group is currently reviewing Member Representative Roles and is likely to make recommendations to the Authority later in the year. For now it has been suggested that appointments are made to the existing roles.

² Earlier in the meeting Members will have considered proposals from the Governance Review Working Group recommending that, as the reasons for establishing the Asset Management and Planning Enforcement Member Representative Roles no longer apply, no appointments should be made to these roles.

³ Where there is one candidate for each role and no further nominations are received the appointment can be made by a show of hands.

⁴ Where there are two or more candidates for each role and they are nominated and seconded, subject to no further nominations being made, the Authority will be asked to consider whether the appointments should be made by a show of hands or a ballot. If following the vote there is not a clear majority in favour of one person, the person having the least number of votes shall be removed from the list and a fresh vote taken. In the case of an equality of votes for two or more candidates the Chair shall have a second or casting vote.

E) Appointment to Outside Bodies

Campaign for National Parks	1 Member: Cllr A McCloy 2 Deputies: Cllr D Chapman and Mr Z Hamid
Derby and Derbyshire Economic Partnership Rural Forum	1 Member: Cllr P Brady 1 Deputy: Vacant
Derbyshire Archeological Advisory Committee	1 Member: Cllr C Furness
Derbyshire Partnership Forum	1 Member: Cllr D Chapman 1 Deputy: Vacant
Derwent Valley Community Rail Partnership	1 Member: Cllr C Furness 1 Deputy: Vacant
Hope Valley and High Peak Community Rail Partnership	1 Member: Cllr C Farrell or Cllr I Huddleston 1 Deputy: Cllr C Farrell or Cllr I Huddleston
East Midland Councils	1 Member: Cllr J Atkin 1 Deputy: Cllr C Furness

Appendix 1: Report of the Member Appointment Process Panel 2019

Europarc	Member: Cllr D Chapman
Land Managers Forum	1 Chair: Cllr D Chapman 1 Deputy Chair: Cllr A McCloy 2 Members: Mr Robert Helliwell Vacant
Moors for the Future Partnership Group	1 Chair: Cllr D Chapman 1 Deputy Chair: Cllr R Walker 1 Reserve Member: Cllr C Farrell
National Parks England	1 Member (Usually Chair of Authority): Cllr A McCloy
National Parks Partnerships LLP – Annual Meeting	1 Member (Usually Chair of Authority): Cllr A McCloy
National Parks UK	1 Member: Cllr A McCloy 1 Deputy: Cllr D Chapman or Cllr C Furness
National Park Management Plan Advisory Group	1 Member: Cllr D Chapman
Peak District Local Nature Partnership	1 Member: Mr R Helliwell 1 Deputy: Cllr C Farrell
Marketing Peak District and Derbyshire Local Authority Investor Group	1 Member: Mr J Berresford 1 Deputy: Cllr J Atkin
Peak District Local Access Forum	1 Member: Cllr C Furness or Cllr I Huddleston
Peak District National Park Youth Forum Group	1 Member: Mr Z Hamid
Peak District National Park Foundation	3 Members: Mr Z Hamid , Cllr A McCloy , Cllr C McLaren 1 Reserve: Vacant
Peak District Partnership	1 Member: Cllr P Brady 1 Deputy: Cllr J Atkin

Appendix 1: Report of the Member Appointment Process Panel 2019

Sheffield City Region Combined Authority	1 Member: Cllr C Furness 1 Deputy: Cllr M Chaplin
South West Peak Landscape Partnership Board	1 Member: Mr P Ancell 1 Deputy: Vacant
Staffordshire Destination Management Partnership	1 Member: Mr J Berresford
Stanage Forum Steering Group	1 Member: Mr Z Hamid or Cllr C Farrell

NOTES

Authority Meeting 5 July 2019

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11. CALENDAR OF MEETINGS (RC)

1. Purpose of the report

To approve amendments to the remaining calendar of meetings for 2019 following the changes to the Committee structure agreed at the Authority meeting held on 24 May 2019. Also to approve a calendar of meetings up to December 2020 and to note the proposed dates for the compulsory planning training and the Member Workshops identified as essential in the Member Learning and Development Plan.

Key Issues

- The calendar of meetings is set around necessary deadlines for finance, audit and performance reporting.

2. Recommendation

- 1. To approve the amendments to the Calendar of Meetings for 2019 as set out in Appendix 1 of the report.**
- 2. To approve the Calendar of Meetings for 2020 as set out in Appendix 2 of the report.**

How does this contribute to our policies and legal obligations?

3. One of our Corporate Strategy 2019-24 outcomes states that the Authority is an agile and efficient organisation. Having a calendar of meetings which is set around necessary business reporting deadlines contributes to this.

Background Information

4. The calendar of meetings for 2019 was agreed at the annual Authority meeting last year, since then the Governance Review Working Group have reviewed the Committee structure and their proposals for changes were agreed at the last Authority meeting on 24 May. Therefore the remaining dates of meetings in 2019 for the Authority have been amended to allow reporting in line with the new remit of the Authority meeting and financial, audit and performance deadlines. The 2019 calendar has been further amended by the removal of the Audit, Resources and Performance Committee and the inclusion of dates for the new Programmes and Resources Committee. The Local Joint Committee has been removed from the calendar as this Committee will now meet when necessary rather than on set dates. The amended calendar is set out in Appendix 1.
5. Due to the changes in the remit of the Authority meeting there is a need to have 2 Authority meetings in July to enable completion of the usual annual meeting business and compliance with financial, audit and performance reporting deadlines. Therefore an extra Authority meeting has been added to the 2019 calendar on 19 July.
6. The Authority annually agrees the calendar of meetings for a 12 month period following on from the current calendar which has dates set up to December 2019.
7. The proposed calendar for 2020 is set out in Appendix 2 of this report. It is based on the newly agreed Committee structure and takes account of the timing of finance, audit and performance reports. Arrangements for the induction of new Members and the Members' annual tours are also considered in setting the calendar. For completeness dates allocated at present for Members' briefings, training and other events are also shown. Further dates for briefings and workshops may be added as part of the annual Member learning and development report later this year.

8. The Government has recently changed the date of the May Day bank holiday in 2020 from Monday 4 May 2020 to Friday 8 May. This has impacted on the arrangements for the monthly Planning Committee meeting in May therefore it is proposed that both the meeting and the site visits will be held on Thursday 7 May. The site visits would be held first followed by the meeting.

Proposals

9. Members are asked to:
- Approve the amended calendar of meetings for 2019 as set out in Appendix 1.
 - Approve the calendar of meetings for 2020 as set out in Appendix 2.
 - Note the proposed dates for the compulsory Planning Training for 2020 and to set aside in diaries one of the dates to guarantee attendance. The proposed dates are 25 September and 23 October 2019.
 - Note the proposed dates for Member Workshops.
 - Note the proposed arrangements for the Planning Committee in May 2020.

Are there any corporate implications members should be concerned about?

Financial:

10. There are no additional resource implications arising out of the report. As there are time and resource implications for setting up additional meetings the schedule has been set to reflect the known business needs of the organisation rather than a set four to eight week cycle of meetings.

Risk Management:

11. There are no risks arising out of the report. Subject to legal requirements about providing adequate notice measures are in place to call additional meetings if it becomes apparent that one is needed and to cancel a meeting if there is insufficient business.

Sustainability:

12. No issues.

Equality:

13. No issues.

14. Background papers (not previously published)

None.

15. Appendices

Appendix 1 - Amended Calendar of Meetings 2019

Appendix 2 - Calendar of Meetings 2020

Report Author, Job Title and Publication Date

Ruth Crowder, Democratic and Legal Support Team Leader, 27 June 2019

AMENDED PROGRAMME OF MEETINGS FOR REMAINDER OF 2019Bank Holidays 2019: 1 Jan, 19 & 22 April, 6 & 27 May, 26 Aug,
25 & 26 Dec

All Meetings/Events start at 10am except where shown

Appendix 1

Formal Committee Meetings	2019					
	July	Aug	Sept	Oct	Nov	Dec
Authority	5 (AGM) 19		6		1	
Programmes and Resources				4		6
Planning	12	9	13	11	8	13
Site Visits	11	8	12	10	7	12

Advisory Groups, Workshops & Events	July	Aug	Sept	Oct	Nov	Dec
Members' Forum	5 &/or 19 1.30pm		6 1.30pm		1 1.30pm	
Member Workshop				18	15	
Essential Training			27 Planning (1)	25 Planning (2)		
Other events	19 Budget Monitoring	16 Planning Tour	20 Annual Tour		1 Budget Monitoring	

Authority Meetings 5 July (AGM) 19 July 6 September 1 November	Programmes & Resources 4 October 6 December	Members' Forum 5 July 19 July 6 September 1 November	Budget Monitoring 19 July 1 November	Member Workshops 27 Sept Planning Training (1) 18 Oct Strategic Finance Workshop (1) 25 Oct Planning Training (2) 15 Nov Strategic Finance Workshop (2)	
				Other Events 16 August Planning Tour 10-12 September NPUK New Members Induction 20 September Annual Members' Tour	

Planning Committee 12 July 9 August 13 September 11 October 8 November 13 December	Site Visit 11 July 8 August 12 September 10 October 7 November 12 December
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Unallocated Fridays 26 July School Holiday 2, 23 & 30 August School Holidays 22 & 29 November 27 December School Holiday
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DRAFT PROGRAMME OF MEETINGS 2020

Bank Holidays 2020: 1 Jan, 10 & 13 April, 8 & 25 May, 31 Aug, 25 & 26 Dec

All Meetings/Events start at 10am except where shown

Appendix 2

	2020											
Formal Committee Meetings	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Authority		14	13		22		3 (AGM) 24		4		13	
Programmes and Resources	17		20		15		17			2		4
Planning	10	7	6	3	7	12	10	7	11	9	6	11
Planning Site Visits	9	6	5	2	7	11	9	6	10	8	5	10
Advisory Groups, Workshops and Events	JAN	FEB	MAR	APR	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC
Members' Forum (1.30pm)		14	13		22		3 &/or 24		4		13	
Member Workshop									18	16	20	
Essential Training (Start Times to be notified)						5 New Member Induction			25 Planning Training(1)	23 Planning Training(2)		
Other Events (Start Times to be notified)	17 Budget Monitoring		20 Budget Monitoring		22 Budget Monitoring	26 Annual Tour	24 Budget Monitoring	21 Planning Tour			13 Budget Monitoring	

DRAFT PROGRAMME OF MEETINGS 2020Bank Holidays 2020: 1 Jan, 10 & 13 April, 8 & 25 May, 31 Aug, 25 & 26 Dec

Authority Meetings	Programmes and Resources	Members' Forum	Budget Monitoring	Member Workshops	
14 February 13 March 22 May 3 July (AGM) 24 July 4 September 13 November	17 January 20 March 15 May 17 July 2 October 4 December	14 February 13 March 22 May 3 July 24 July 4 September 13 November	17 January (Q3) 20 March 22 May (Q4) 24 July (Q1) 13 November (Q2)	18 Sept 25 Sept 16 Oct 23 Oct 20 Nov	Strategic Corporate Planning Planning Training (1) Strategic Finance Workshop (1) Planning Training (2) Strategic Finance Workshop (2)
				Other Events	
				5 June 26 June 21 August September	PDNPA New Members Induction Annual Members' Tour Annual Planning Tour NPUK New Members Induction

Planning Committee	Site Visit
10 January 7 February 6 March 3 April 7 May 12 June 10 July 7 August 11 September 9 October 6 November 11 December	9 January 6 February 5 March 2 April 7 May 11 June 9 July 6 August 10 September 8 October 5 November 10 December

Unallocated Fridays			
3 January 24 January 31 January 21 February 28 February 27 March 10 April 17 April 24 April 1 May 8 May 15 May 29 May	School Holiday School Holiday Bank Holiday School Holiday Bank Holiday School Holiday	19 June 31 July 14, 21 & 28 August 30 October 27 November 18 December 25 December	 School Holiday School Holidays School Holiday Bank Holiday

12.1 OUTSIDE BODY AND CONFERENCE FEEDBACK REPORT

Name of Body		Land Manager's Forum
Date of Meeting		31.05.19
Member in attendance		R A Helliwell (+ D Chapman in the chair)
Supporting Officer		Sue Fletcher
Issues raised at the meeting of significance to the Authority		
1.	Clean air strategy. Chair highlighted the importance of this to farming (Nationwide). Involves reducing Ammonia from agriculture and will affect how farmyard manure and slurry are stored and applied	
2.	Developing a new Environmental Scheme for agriculture. PP is involved in a Trail which awaits further instructions from DEFRA. The project officer for this area was present and outlined proposals for development. This links in with work being done in the White Peak	
Issues on which the views of Authority Members are sought		
1.	None to date	
Relevant documents such as reports and hyperlinks		
1.	Non to date	

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12.2 OUTSIDE BODY AND CONFERENCE FEEDBACK REPORT

Name of Body	Marketing Peak District and Derbyshire Sponsors Meeting
Date of Meeting	1st November 2018
Member in attendance	James Berresford
Supporting Officer	Formerly Simon Malcolm. Now Adrian Barraclough
Issues raised at the meeting of significance to the Authority	
1.	Seeking five-year funding commitment from public sector sponsors. Still to resolved
2.	Discussion on extending European Funding bid and how it might benefit Peak District
Issues on which the views of Authority Members are sought	
1.	None as future funding issue is still to be resolved
Relevant documents such as reports and hyperlinks	
	None

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12.3 OUTSIDE BODY AND CONFERENCE FEEDBACK REPORT

Name of Body	National Parks England (NPE)
Date of Meeting	6 June 2019
Member in attendance	Andrew McCloy
Supporting Officer	Sarah Fowler
Issues raised at the meeting of significance to the Authority	
1.	Rural Development: NPE has produced a thoughtful and well-argued paper which sets out our vision and ambition for rural development in England's National Parks - see Sarah Fowler's CEO report for more details.
2.	Environmental Land Management System: An update was given on progress with developing the planned tests and trials (including the Peak District's White Peak Partnership), in the face of uncertainties over funding and the application process. However, since then NPE's Agriculture and Rural Development Group have had more discussions with Defra and agreement has been reached on a number of points and the outlook is much more positive.
3.	Climate Change: I secured agreement from all the Chairs that NPE's current position paper on climate change and National Parks (dated 2006!) should be immediately revised and updated by the All-Parks officer climate change group, working with the NPE national team. I also suggested that given the long term impact of climate change on all National Park landscapes we needed to adopt a louder and more confident collective voice that, amongst other things, showcased some of the pioneering work going on at a local level and brought domestic protected landscapes into the climate change debate.
Issues on which the views of Authority Members are sought	
1.	
2.	
Relevant documents such as reports and hyperlinks	
1.	For more details about NPE and its work go to: https://www.nationalparksengland.org.uk/home
2.	

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13. MEMBERS' ATTENDANCE ANNUAL RETURN (JS)

1. Purpose of the report

To consider the annual return of Members' attendance at Authority and Committee meetings and essential Training and Development events for 2018/19.

Key Issues

- As Defra and other appointing Authorities regularly request information on the attendance levels of their appointees the Authority has previously agreed to publish attendance figures annually based upon the financial year. (1 April to 31 March)
- This report covers the period from 1 April 2018 to 31 March 2019

2. Recommendations(s)

- 1. To note the annual return of Members' attendance for 2018/19.**

How does this contribute to our policies and legal obligations?

3. The Authority Meeting on 24 June 2005 (Min.62/05) agreed a set of performance measures for Members. The measure for meetings is the % of full Authority meetings and approved duties actually attended which that Member could have attended. The Target: is at least 75% overall and 75% of each specific meeting. The purpose of this report is to monitor participation and commitment.

Background Information

4. The annual return shown in Appendix 1 has been compiled from the attendance records at Authority and Committee meetings for the period April 2018 to March 2019. The Authority has previously agreed that the use of individual percentages would not be published so the information is presented to provide a comparison between possible meetings attended and the actual number of meetings attended. Overall for 2018-2019 the attendance at meetings was 81%. Performance in 2017/18 was also 81%.
5. All the returns are purely statistical and individually do not take into account any particular reason for non-attendance. The returns also do not reflect the wide range of other contributions that Members make to the work of the Authority outside the formal committee process.

Training and Development Events

6. At the Authority meeting held on 7 October 2016 (Min.38/16) a Framework for Member Learning and Development was approved. In the Framework document it states that attendance at training and other events would be monitored and reported. The target for overall attendance at events identified as "essential" in the Member Learning and Development Plan is 50%. Overall for 2018-2019 the attendance at these events was 57%, a decrease in performance compared to 2017/18 (63%). The returns for 2018/19 are shown in Appendix 1.

Committee attendance by the Chair and Deputy Chair of Authority and the Chairs and Vice Chairs of Standing Committees as observers.

7. Standing Order 1.45(1) states that the Chair and Deputy Chair of Authority and the Chairs of Standing Committees may attend the meetings as an observer of a Committee they are not appointed to where they are able to speak but not vote. In the absence of the Chair of a Standing Committee the Vice Chair may attend instead. In the relevant time period

there were no instances where the Vice Chair was able to attend.

8. Therefore the summary of attendance for ‘observers’ is set out below.

	Planning Committee	Audit Resources and Performance Committee
Authority Chair	See paragraph 9	See paragraph 9
Authority Deputy Chair		4
ARP Chair	1	
Planning Chair		4

9. The attendance figures above only relate to attendance as an observer, attendance as a participating Committee Member is set out in Appendix 1. Since July 2018 the Chair has been a Member of both Standing Committees

Proposals

10. The annual return is provided for information and for members to note.

Are there any corporate implications members should be concerned about?

Financial:

11. None

Risk Management:

12. There are no apparent risks

Sustainability:

13. There are no issues to highlight.

Equality:

14. There are no issues to highlight.

15. **Background papers (not previously published)**

None.

16. **Appendices**

Appendix 1 - Members’ Attendance Record: April 2018 – March 2019.

Report Author, Job Title and Publication Date

Jason Spencer, Democratic Service Manager, 27 June 2019

Members' Attendance Record – April 2018 to March 2019

	Authority		Planning		ARP		LJC		Essential Training	
	Possible	Actual	Possible	Actual	Possible	Actual	Possible	Actual	Possible	Actual
Mr Paul Ancell	6	4	11	11					7	4
Mrs Penny Anderson	6	6			6	5			7	5
Councillor Jason Atkin	6	4	8	5	1	1			7	6
Mr James Berresford	6	6			6	6			7	7
Councillor Doug Birkinshaw	6	5	11	9			2	0	7	3
Councillor Patrick Brady	6	5	11	11					7	6
Councillor Chris Carr	6	5	11	11			1	0	7	4
Councillor Mike Chaplin	6	6	9	8					6	6
Councillor David Chapman	6	5	11	10			2	0	7	4
Councillor Tony Favell	6	3			6	5	2	1	7	3
Councillor Chris Furness	6	6			6	5	2	2	7	7
Mr Zahid Hamid	6	5			6	6	1	1	7	6
Councillor Andrew Hart	6	5	11	6					7	1
Councillor Gill Heath	6	5			6	3			7	1
Mr Robert Helliwell	6	4	11	10					7	3
Councillor Caroline Howe	6	5	11	9			2	2	7	3
Councillor Alan Law	0	0	2	0						
Councillor Harold Laws	6	6	11	8					7	3
Councillor Barry Lewis	5	2			5	5			6	1
Mr Jamie Macrae	6	4	11	6			2	1	7	2
Councillor Andrew McCloy	6	6	11	9	6	6			7	6
Councillor Colin McLaren	6	6			6	6			7	2
Councillor Jim Perkins	6	6			6	3			7	3
Councillor Kath Potter	6	6	11	11			2	2	7	6
Mr Ken Smith	4	4	5	4					4	4
Councillor Lesley Roberts	6	6	11	10	4	2			7	6
Councillor Nicola Turner	0	0			1	0				
Councillor Judith Twigg	1	1	2	2						
Councillor Rob Walker	6	3			5	4			6	1
Councillor John Walton	6	2			6	4			7	2
Councillor Becki Woods	6	6			6	4			7	4

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